

**THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**Resolutions**

**December 18, 2014**

- [2014-137](#) Adopting 2015 Rate Schedule.
- [2014-138](#) Approving Cash Management Report for November 2014.
- [2014-139](#) Authorizing Payment of Vouchers, Deposit Refunds and Payroll.
- [2014-140](#) Awarding a Fair and Open Contract for 2015 Computing Services, Contract No. C5-00018, to Miles Technologies, Inc., in an Amount Not to Exceed \$1,960.95 Per Month for One (1) Year, Plus Additional Services Required in Accordance with the Stated Hourly Rate.
- [2014-141](#) Authorizing the Second Extension of the Sewer/Water Emergency Repairs and Service Contract No. C3-00020, in Accordance with the Authority's Bid Specifications to D&D Trenchless Solutions, Inc., in the Amount of \$354,878.81.
- [2014-142](#) Awarding 2015 Neptune Water Meter Acquisition, Contract No. C5-00002 to Rio Supply, Inc., in the amount of \$129,410.00.
- [2014-143](#) Awarding 2015 Sensus Water Meter Acquisition, Contract No. C5-00003 to HD Supply Waterworks in the amount of \$18,875.00.
- [2014-144](#) Awarding 2015 Chemical Contract No.'s C5-00005 through C-00010 in the Total Award Amount of \$263,541.99.
- [2014-145](#) Authorizing Contract with Jan-Pro of Central NJ for Cleaning Services, Contract No. C5-00011 in an Amount Not to Exceed \$10,500.00.
- [2014-146](#) Authorizing Renewal of Horizon Group Dental Plan, Contract No. C5-00014 for January 1, 2015 to December 31, 2015 in an Amount Not to Exceed \$73,000.00.
- [2014-147](#) Authorizing Software Support Agreement with Edmunds & Associates, Contract No. C5-00015 in the Amount of \$13,124.00.
- [2014-148](#) Authorizing Renewal of Annual Guardian Life and AD&D Contract No. C5-00016 in an Amount Not to Exceed \$7,125.00.
- [2014-149](#) Authorizing Renewal of The Hartford Short Term Disability Plan, Contract No. C5-00017 in an Amount Not to Exceed \$13,000.00.
- [2014-150](#) Authorizing Execution of a Risk Management Consultant's Agreement to Conner Strong & Buckelew.
- [2014-151](#) Authorizing Execution of the Bank of New York/Mellon and Manasquan Savings Bank Facsimile Agreement.
- [2014-152](#) Authorizing Approval of Non-Union Employee Contract and Salary Adjustment to Non-Union Employees.
- [2014-153](#) Designating Recipients of a Charitable Contribution from Homeserve USA, in Accordance with Their Prior Commitment to the Authority.
- [2014-154](#) Adopting the 2015 JTMUA Water/Sewer Operating Capital Budget – STATE FORM.
- [2014-155](#) Closed Session.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY ADOPTING 2015 RATE SCHEDULE**

**RESOLUTION NO. 2014-137**

**WHEREAS**, the Jackson Township Municipal Utilities Authority ("Authority") is a duly constituted corporate body politic operating pursuant to the provisions of New Jersey Statute 40:14B-1 et seq.; and

**WHEREAS**, N.J.S.A. 40:14B-21, 22, and 23 prescribe the method which municipal utilities authorities must use in order to establish and/or revise annual sewer and water connection fees, service charges and miscellaneous fees, as well as the legal requirements pertaining to the conduct of a public hearing and public notice with respect thereto; and

**WHEREAS**, "Schedule A" attached hereto contains the sewer and water connection fees, service charges and miscellaneous fees proposed by the Authority's staff to become effective January 1, 2015; and

**WHEREAS**, pursuant to N.J.S.A. 40:14B-23 the Authority has conducted a duly-advertised public hearing on December 18, 2014, wherein testimony and documentary evidence were presented with regard to the proposed rate, charge and fee adjustments, public comments were solicited, and an opportunity to cross-examine witnesses was provided; and

**WHEREAS**, based upon the testimony provided at the aforesaid public hearing, the Authority believes that the proposed Schedule of Sewer and Water Rates, fees and charges attached hereto as "Schedule A" is fair and reasonable, and was calculated in accord with the statutory formulas set forth in N.J.S.A. 40:14B-21 and 22.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby adopts the proposals set forth in "Schedule A" attached hereto and declares that the rate, charge and fee schedules set forth therein shall be effective as of January 1, 2015.
2. A copy of such "Schedule A" shall be kept on file at the offices of the Authority located at 135 Manhattan Street and shall at all reasonable times be available for public inspection.
3. Copies hereof shall be provided to the Authority's Auditor, Authority's General Counsel, and such other persons or entities, as deemed appropriate. A transcript of the aforesaid hearing shall be prepared and made available upon request at a reasonable fee as prescribed by law.

Resolution No. 2014-137

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<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CAROL BLAKE	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
GENEVA CLAYTON	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
CLARA GLORY	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

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<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
PEGGI STURMFELS	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

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I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY APPROVING THE CASH MANAGEMENT REPORT  
FOR MONTH ENDING NOVEMBER 30, 2014**

**RESOLUTION NO. 2014-138**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the attached Cash Management Report "Schedule A" has been examined and certified by the Executive Director and Members of the Jackson Township Municipal Utilities Authority; and

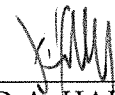
**WHEREAS**, said report has been found to be reasonable.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Cash Management Report attached as "Schedule A" is hereby approved and ratified.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK				
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December, 2014.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING PAYMENT OF  
VOUCHERS, DEPOSIT REFUNDS AND PAYROLL**

**RESOLUTION NO. 2014-139**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the attached vouchers "Schedule A" and attached check registers "Schedule B" totaling \$535,913.22 have been examined and certified by the Executive Director and Members of the Jackson Township Municipal Utilities Authority; and

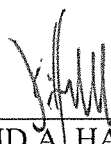
**WHEREAS**, said vouchers have been found to be reasonable and necessary, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, State of New Jersey, as follows:

1. Vouchers attached as "Schedule A" are hereby approved for payment.
2. The Authority's Executive Director is authorized to make payment.
3. The Executive Director certifies that sufficient funds are available and have been appropriated for payment of said vouchers.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X		chlc#20734	
VICKI RICKABAUGH	X			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK				
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December, 2014.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AWARDING A FAIR AND OPEN CONTRACT FOR 2015 COMPUTING SERVICES,  
CONTRACT NO. C5-00018, TO MILES TECHNOLOGIES, INC., IN AN AMOUNT NOT TO  
EXCEED \$1,960.95 PER MONTH FOR ONE (1) YEAR PLUS ADDITIONAL SERVICES  
REQUIRED IN ACCORDANCE WITH THE STATED HOURLY RATE**

**RESOLUTION NO. 2014-140**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

**WHEREAS**, N.J.S.A. 19:44A-20.5, et seq., provides the procedure for soliciting quotes through a “fair and open process”; and

**WHEREAS**, the Authority requires Computing Services for 2015; and

**WHEREAS**, the Authority duly advertised and solicited quotes for the 2015 Computing Services, Contract No. C5-00018 via a fair and open process; and

**WHEREAS**, in response to said solicitation, one (1) quote, in the amount of \$1,960.95 per month for one (1) year was submitted and publically opened; and

**WHEREAS**, the Authority’s Staff has reviewed the bid of Miles Technologies, Inc., and is recommending award of the one-year contract to said bidder as the lowest responsive and responsible bidder, subject to review by the Authority’s General Counsel as to compliance with all legal requirements; and

**WHEREAS**, there are times that work must be performed that are outside the scope of this Agreement including system upgrades; and

**WHEREAS**, Miles Technologies, Inc.’s Hourly Rate during Business Hours is \$125.00 per hour and the Hourly Rate outside of Business Hours is \$162.50 per hour; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. That the Authority hereby authorizes the award of Contract C5-00018 as follows:
  - a. Contract award to: Miles Technologies, Inc.  
300 West Route 38  
Suite 103  
Moorestown, New Jersey 08057
  - b. Approved Contract Price: \$1,960.95 per month for one (1) year plus additional services required in accordance with the stated hourly rate.
2. The Authority’s Executive Director is hereby authorized to execute Contract No. C5-00018 and such other documentation as may be needed to effectuate the terms hereof.

Resolution No. 2014-140

3. That upon the adoption of the within Resolution, the Executive Director shall forward copies to Miles Technologies, Inc. and such other persons or entities, as he deems appropriate.

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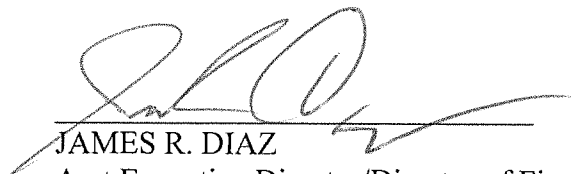
<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____

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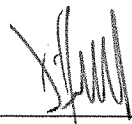
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	_____	_____	_____	_____
PEGGI STURMFELS	_____	_____	_____	_____

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I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items 05-55-131-100-001 and 07-55-131-100-001 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's 2015 Operating Budget available January 1<sup>st</sup>, 2015.

  
\_\_\_\_\_  
JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18<sup>th</sup> day of December, 2014.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE SECOND EXTENSION OF THE SEWER/WATER EMERGENCY REPAIRS  
AND SERVICE CONTRACT NO. C3-00020, IN ACCORDANCE WITH  
THE AUTHORITY'S BID SPECIFICATIONS TO D&D TRENCHLESS SOLUTIONS, INC., IN THE  
AMOUNT OF \$354,878.81**

**RESOLUTION NO. 2014-141**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, in accordance with N.J.S.A. 40:14B-20(14), the Authority is empowered to enter into contracts in order to achieve its statutory objectives to provide a safe and adequate water supply and to keep the waters free of pollution; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1, et seq., the Local Public Contracts Law, the Authority awarded Contract No. C3-00020 to D&D Trenchless Solutions, Inc. in the amount of \$331,282.60 on January 24, 2013 via Resolution No. 2013-11; and

**WHEREAS**, Contract No. C3-00020 provided for two (2) one-year extensions based on the satisfactory performance of the Contractor; and

**WHEREAS**, on December 19, 2013 via Resolution No. 2013-151, the Authority awarded the first one-year extension of C3-00020 to D&D Trenchless Solutions, Inc. under Contract No. C4-00017, in the amount of \$342,877.49, which included a 3.5% increase for labor and materials; and

**WHEREAS**, the Authority desires to extend said Contract for the second one (1) year period for the year 2015, subject to the same terms and conditions and providing for a 3.5% increase in labor and material rates per the Authority's specifications; and

**WHEREAS**, the Authority's Engineering Committee are recommending the second one (1) year extension of Contract No. C3-00020 to D&D Trenchless Solutions, Inc. under Contract No. C5-00019 for the year 2015, in accordance with the bid specifications and allowing for a 3.5% increased in labor and materials for the extension, in the amount of \$354,878.81.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby extends its Contract for Sewer/Water Emergency Repairs and Service Work, Contract No. C3-00020 for a second one (1) year period with the allowed 3.5% increase in labor and material rates under Contract No. C5-00019 as follows:

- a. A second one (1) year extension awarded to:  
D&D Trenchless Solutions, Inc.  
82 Railroad Avenue  
Belford, NJ 07718
- b. Approved Contract Price: \$354,878.81




Resolution No. 2014-141


2. The Authority's Executive Director is hereby authorized to execute the second contract extension to C3-00020 under Contract No. C5-00019 and such other documentation as may be needed to effectuate the terms thereof.
3. The Authority hereby authorizes and directs its Executive Director to provide copies of this resolution to the Authority's General Counsel, D&D Trenchless Solutions, Inc., and such other individuals or entities, as shall have a legitimate interest herein.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
JOYCE CLADEK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PEGGI STURMFELS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under Capital Budget line items 07-15-020-000-003, 05-15-020-000-003 and other Capital Budget lines as assigned and Operating Budget line items 05-55-145-100-001, 05-55-345-100-001, 07-55-145-100-001, 07-55-345-100-001 and 07-55-545-100-001 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's 2015 Operating/Capital Budgets available January 1<sup>st</sup>, 2015.

  
\_\_\_\_\_  
JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 19<sup>th</sup> day of December 2013.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AWARDING 2015 NEPTUNE WATER METER ACQUISITION**  
**CONTRACT NO. C5-00002, TO RIO SUPPLY, INC., IN THE AMOUNT OF \$129,410.00**

**RESOLUTION NO. 2014-142**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, in accordance with N.J.S.A. 40:14B-20 (14), the Authority is empowered to enter into contracts in order to achieve its statutory objectives to provide a safe and adequate water supply and to keep the waters free of pollution; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on November 10, 2014 with a bid opening date of November 21, 2014 for the 2015 Neptune Water Meter Acquisition, Contract No. C5-00002; and

**WHEREAS**, one (1) bid was received on November 21, 2014 for the supply of water meters and radio read transmitters necessary to ensure efficient operation of the Authority’s facilities by Rio Supply, Inc., in the amount of \$129,410.00; and

**WHEREAS**, the bid was reviewed by the Authority’s Staff and General Counsel; and

**WHEREAS**, the Authority’s Executive Director, Finance Committee, and General Counsel, are recommending award of the Authority’s 2015 Neptune Water Meter Acquisition Contract No. C5-00002 to the lowest responsive and responsible bidder, Rio Supply, Inc.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:


1. The Authority’s Annual Neptune Water Meter Acquisition is hereby awarded to Rio Supply, 100 Allied Parkway, Sicklerville, NJ 08081, for the total amount of \$129,410.00.
2. The Authority’s Executive Director is authorized to notify all bidders of the award of the contract; and
3. The Authority’s Executive Director is hereby authorized to execute Contract No. C5-00002 and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2014-142

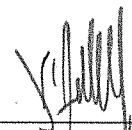
4. Copies hereof shall be provided to the Authority’s General Counsel, Rio Supply, Inc., and such other individuals or entities, as shall have a legitimate interest herein.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	_____	_____	_____
CAROL BLAKE	<input checked="" type="checkbox"/>	_____	_____	_____
GENEVA CLAYTON	<input checked="" type="checkbox"/>	_____	_____	_____
CLARA GLORY	<input checked="" type="checkbox"/>	_____	_____	_____
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	_____	_____	_____
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	_____	_____	_____	_____
PEGGI STURMFELS	_____	_____	_____	_____

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items 05-15-002-000-001, W CAP2015C – ANN BID Meter Bid and 07-15-002-000-001, S CAP2015C – ANN BID Meter Bid and that sufficient legally appropriated funds will be made available upon adoption from the State for the aforesated purposes and under the Authority’s 2015 Capital Budget effective January 1, 2015.

  
 \_\_\_\_\_  
 JAMES R. DIAZ  
 Asst Executive Director/Director of Finance  
 Jackson Township Municipal  
 Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AWARDING 2015 SENSUS WATER METER ACQUISITION**  
**CONTRACT NO. C5-00003 TO H. D. SUPPLY WATERWORKS, LTD,**  
**IN THE AMOUNT OF \$18,875.00**

**RESOLUTION NO. 2014-143**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, in accordance with N.J.S.A. 40:14B-20 (14), the Authority is empowered to enter into contracts in order to achieve its statutory objectives to provide a safe and adequate water supply and to keep the waters free of pollution; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on November 10, 2014 with a bid opening date of November 21, 2014 for the 2015 Sensus Water Meter Acquisition, Contract No. C5-00003; and

**WHEREAS**, one (1) bid was received on November 21, 2014 for the supply of water meters and radio read transmitters necessary to ensure efficient operation of the Authority’s facilities by H. D. Supply Waterworks, LTD, in the amount of \$18,875.00; and

**WHEREAS**, the bid was reviewed by the Authority’s Staff and General Counsel; and

**WHEREAS**, the Authority’s Executive Director, Finance Committee and General Counsel, are recommending award of the Authority's 2015 Sensus Water Meter Acquisition Contract No.C5-00003 to the lowest responsive and responsible bidder, H. D. Supply Waterworks, LTD.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority’s 2015 Sensus Water Meter Acquisition is hereby awarded to H. D. Supply Waterworks, LTD, 61 Gross Avenue, Edison, NJ 08837, for the total amount of \$18,875.00.
2. The Authority’s Executive Director is authorized to return the bid bonds and offer security received from the unsuccessful bidders within three (3) days after execution of the contract, and to notify all bidders of the award of the contract; and
3. The Authority’s Executive Director is hereby authorized to execute Contract No. C5-00003 and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2014-143


4. Copies hereof shall be provided to the Authority's General Counsel, H.D. Supply Waterworks, LTD, and such other individuals or entities, as shall have a legitimate interest herein.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____


  

<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	_____	_____	_____	_____
PEGGI STRUMFELS	_____	_____	_____	_____

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items 05-15-002-000-001, W CAP2015C – ANN BID Meter Bid and 07-15-002-000-001, S CAP2015C – ANN BID Meter Bid and that sufficient legally appropriated funds will be made available upon adoption from the State for the aforesated purposes and under the Authority's 2015 Capital Budget effective January 1, 2015.

  
\_\_\_\_\_  
JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18<sup>th</sup> day of December 2014.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AWARDING 2015 CHEMICAL SUPPLY CONTRACTS NOS. C5-00005 THRU C5-00010**  
**IN THE TOTAL AWARD AMOUNT OF \$263,541.99**  
**RESOLUTION NO. 2014-144**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, in accordance with N.J.S.A. 40:14B-20 (14) and N.J.S.A. 40A:11-1 et seq. the Authority is empowered to enter into contracts in order to achieve its statutory objectives to provide a safe and adequate water supply and to keep the waters free of pollution; and

WHEREAS, bids were advertised for various chemical supplies; and

WHEREAS, bids were received on November 7, 2014 for chemical supplies necessary to ensure efficient operation of the Authority's facilities by various vendors; and

WHEREAS, the bids were reviewed by the Authority's Staff and Legal Counsel; and

WHEREAS, the Authority's Executive Director and Legal Counsel are recommending award of the Authority's Chemical Supply Contract to the lowest responsive and responsible bidders in accordance with the Chemical Companies Award List dated November 12, 2014 attached as "Exhibit A"; and

WHEREAS, the Authority has determined to award each chemical contract under separate contract numbers.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, in the Township of Jackson, County of Ocean, State of New Jersey, as follows:

1. The Authority's chemical supply contracts be and are hereby awarded as follows:

**Contract #C5-00005 to Miracle Chemical Company, for the total amount not to exceed \$115,250.00; and**

**Contract #C5-00006 to Main Pool & Chemical Company, for the total amount not to exceed \$22,044.40; and**

**Contract #C5-00007 to JCI Jones Chemicals, Inc., for the total amount not to exceed \$106,800.00; and**

**Contract #C5-00008 to Kemira Water Solutions, for the total amount not to exceed \$14,800.00; and**

**Contract #C5-00009 to George S. Coyne Chemical Company, Inc., for the total amount not to exceed \$3,645.59; and**

**Contract #C5-00010 to Reed & Perrine Sales, Inc., for the total amount not to exceed \$1,002.00; and**

**And**

All as set forth on Exhibit "A" attached.

2. The Authority's Executive Director is authorized to return the bid bonds and other security received from the unsuccessful bidders within three (3) days after execution of the Contract

Resolution No. 2014-144


3. and to notify all bidders of the award of the Contract; and
3. The Authority's Executive Director is hereby authorized to execute Contract No's. C5-00005 thru C5-00010 and such other documentation as may be needed to effectuate the terms thereof. Upon execution by the Contractor, and the Authority's Executive Director, and satisfaction of all Affirmative Action and other requirements by the low bidder, the Authority shall be fully bound by the terms and conditions thereof; and
4. Copies hereof shall be provided to the Authority's General Counsel, the Authority's Engineering Staff, the Chemical Supply Companies, and such other individuals or entities, as shall have a legitimate interest herein.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
JOYCE CLADEK	_____	_____	_____	_____
PEGGI STURMFELS	_____	_____	_____	_____

I HEREBY CERTIFY that sufficient legally appropriated funds are available under line items 05-55-107-100-001, 05-55-307-100-001, 07-55-107-100-001, 07-55-307-100-001, 07-55-507-100-001 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's 2015 Operating Budget available January 1st, 2015.

  
\_\_\_\_\_  
JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day December, 2014.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING CONTRACT NO. C5-00011, TO JAN-PRO OF CENRAL NJ, FOR  
CLEANING SERVICES, IN AN AMOUNT NOT TO EXCEED \$10,500.00**

**RESOLUTION NO. 2014-145**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority is in need of certain janitorial, cleaning and building maintenance services; and

**WHEREAS**, the Authority has attempted to obtain quotes and/or proposals from at least three (3) qualified janitorial service providers; and

**WHEREAS**, one (1) proposal was submitted from Jan-Pro of Central NJ , 1090 King Georges Post Road, Edison, NJ 08837, which is attached hereto as “Schedule A” was determined to be the most cost-effective and responsive to the Authority’s needs; and

**WHEREAS**, the Authority believes that it would be fair, reasonable and appropriate to retain Jan-Pro of Central NJ, at a total cost not to exceed \$10,500.00/annually to: a) provide routine cleaning services; and b) provide comprehensive cleaning services as may be authorized by the Authority’s Executive Director for the period commencing January 1, 2015 and ending December 31, 2015, with the Authority having the right to extend the contract for one (1) year pursuant to the terms and conditions set forth on “Schedule A” attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes and directs its Executive Director to retain Jan-Pro of Central NJ to: a) provide routine cleaning services; and b) provide comprehensive cleaning services as may be authorized by the Authority’s Executive Director pursuant to the terms and conditions set forth in “Schedule A” attached hereto commencing January 1, 2015 and ending December 31, 2015, with the Authority having the right to extend the contract one (1) year, in an amount not to exceed \$10,500.00/annually.
2. The Authority’s Executive Director is hereby authorized and directed to provide copies hereof to the Authority’s General Counsel, the Authority’s Auditor, Jan-Pro of Central NJ and such other individuals or entities as may express a legitimate interest herein.




Resolution No. 2014-145

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
JOYCE CLADEK				
PEGGI STURMFELS				

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items: 05-55-131-100-006 and 07-55-131-100-006 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority’s 2015 Operating Budget available January 1st, 2015.

  
 JAMES R. DIAZ  
 Asst Executive Director/Director of Finance  
 Jackson Township Municipal  
 Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.

  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING RENEWAL OF HORIZON GROUP DENTAL PLAN,**  
**CONTRACT NO C5-00014, FOR JANUARY 1, 2015 TO DECEMBER 31, 2015 IN AN**  
**AMOUNT NOT TO EXCEED \$73,000.00**  
**RESOLUTION NO. 2014-146**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority has the need to renew group dental insurance coverage for its employees; and

**WHEREAS**, the Authority is authorized to renew such insurance coverage without the need for the solicitation of public bids pursuant to N.J.S.A. 40A:11-5(m); and

**WHEREAS**, insurance providers have a legal requirement to be licensed to sell within the State and as such is exempt from the Pay-to-Play mandates; and

**WHEREAS**, the Authority has reviewed various dental insurance coverage options and has determined that the renewal proposed by Horizon Healthcare Services, Inc. d/b/a Horizon Blue Cross/Blue Shield of New Jersey (attached hereto as "Schedule A") affords the most beneficial terms and conditions having considered cost, extent of coverage and other relevant factors; and

**WHEREAS**, the aforesaid renewal, including any amendments thereto, has been thoroughly reviewed by the Authority's Insurance Consultant and Assistant Executive Director; and


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes and directs its Executive Director to take such action and execute such documentation as shall be necessary for the Authority to renew group dental insurance coverage from January 1, 2015 to December 31, 2015, Contract No. C5-00014, through Horizon Healthcare Services, Inc. d/b/a Horizon Blue Cross/Blue Shield of New Jersey under Policy No. 00-096551 pursuant to the terms and conditions set forth on "Schedule A" attached hereto.
2. The Authority's Executive Director is hereby authorized and directed to provide copies hereof to the Authority's Auditor, Authority's General Counsel, Horizon, and such other individuals or entities as may express a legitimate interest herein.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK				
PEGGI STURMFELS				

Resolution No. 2014-146


I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items 05-55-117-100-001 and 07-55-117-100-001 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's 2015 Operating Budget available January 1<sup>st</sup>, 2015.



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JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18<sup>th</sup> day of December 2014.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING SOFTWARE SUPPORT AGREEMENT WITH  
EDMUNDS & ASSOCIATES, INC., CONTRACT NO. C5-00015  
IN THE AMOUNT OF \$13,124.00**

**RESOLUTION NO. 2014-147**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority is in need of certain software support agreements for accounting and billing software; and

**WHEREAS**, Edmunds & Associates, Inc. is a sole service provider of the Edmunds software; and

**WHEREAS**, the proposal submitted by Edmunds & Associates, Inc., 333 Tilton Road, Northfield, NJ 08225, which is attached hereto as “Schedule A” was determined to be cost-effective and responsive to the Authority’s needs; and

**WHEREAS**, the Authority believes that it would be fair, reasonable and appropriate to retain Edmunds & Associates, Inc. at a total cost not to exceed \$13,124.00 to provide services pursuant to the terms and conditions set forth on “Schedule A” attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes and directs its Executive Director to retain Edmunds & Associates, Inc. to provide services pursuant to the terms and conditions set forth in “Schedule A” attached hereto provided that the total cost for all services shall not exceed \$13,124.00.
2. The Executive Director is authorized and directed to execute said agreement on behalf of the Authority.
3. The Authority’s Executive Director is hereby authorized and directed to provide copies hereof to the Authority’s General Counsel, the Authority’s Auditor, Edmunds & Associates, Inc., and such other individuals or entities as may express a legitimate interest herein.

Resolution No. 2014-147

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<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
GENEVA CLAYTON	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

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<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
PEGGI STURMFELS	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

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I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items: 05-55-131-100-006 and 07-55-131-100-006 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's Operating Budget available January 1st, 2015.

  
\_\_\_\_\_  
JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18<sup>th</sup> day of December 2014.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING RENEWAL OF GUARDIAN LIFE  
AND AD&D PLAN, CONTRACT NO C5-00016 IN THE NOT TO EXCEED AMOUNT OF  
\$7,125.00**

**RESOLUTION NO. 2014-148**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority has maintained a contract with Guardian for its employees in the Life and AD&D Plans; and

**WHEREAS**, the Authority is authorized to secure such insurance coverage without the need for the solicitation of public bids pursuant to N.J.S.A. 40A:11-5(m); and

**WHEREAS**, insurance providers have a legal requirement to be licensed to sell within the State and as such is exempt from the Pay-to-Play mandates; and

**WHEREAS**, the Authority, in conjunction with the Authority's Insurance Consultants, have reviewed various Life and AD&D Plan insurance coverage options and has determined that the proposal submitted by Guardian (attached hereto as "Schedule A"), affords the most beneficial terms and conditions for Life and AD&D having considered cost, extent of coverage and other relevant factors; and

**WHEREAS**, the aforesaid proposal, including any amendments thereto, has been thoroughly reviewed by the Authority's Insurance Consultant and Assistant Executive Director/Director of Finance; and

**WHEREAS**, the Authority believes that renewal of its contract with Guardian for Life/AD&D for a term to begin January 1, 2015 and end December 31, 2015 at the rates described in attached "Schedule A" would be in the best interest of the Authority and its ratepayers.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes and directs its Executive Director to renew the Authority's Guardian Life and AD&D Plans, Contract No C5-00016, for a term to begin January 1, 2015 and end December 31, 2015, at the rates described in attached "Schedule A."
2. The Authority's Executive Director is hereby authorized and directed to provide copies hereof to the Authority's Auditor, Authority's General Counsel, The Guardian, and such other individuals or entities as may express a legitimate interest herein.

Resolution No. 2014-148

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	_____	_____	_____	_____
PEGGI STURMFELS	_____	_____	_____	_____

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items 05-55-117-100-001 and 07-55-117-100-001 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's 2015 Operating Budget available January 1<sup>st</sup>, 2015.



JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.



DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING RENEWAL OF THE HARTFORD SHORT TERM DISABILITY  
PLAN, CONTRACT NO C5-00017, IN THE NOT TO EXCEED AMOUNT OF \$13,000.00**

**RESOLUTION NO. 2014-149**

**WHEREAS**, the Jackson Township Municipal Utilities Authority ("Authority") was established under and functions pursuant to the Municipal and County Utilities Authority's Law of the State of New Jersey (N.J.S.A. 40:14(B)-1, et seq.); and

**WHEREAS**, the Authority has maintained a contract with The Hartford for its employees in the Short Term Disability Plan; and

**WHEREAS**, the Authority is authorized to secure such insurance coverage without the need for the solicitation of public bids pursuant to N.J.S.A. 40A:11-5(m); and

**WHEREAS**, insurance providers have a legal requirement to be licensed to sell within the State and as such is exempt from the Pay-to-Play mandates; and

**WHEREAS**, the Authority, in conjunction with the Authority's Insurance Consultants, have reviewed various Short Term Disability Plan insurance coverage options and has determined that the proposal submitted by The Hartford (attached hereto as "Schedule A") affords the most beneficial terms and conditions for Short Term Disability Plan having considered cost, extent of coverage and other relevant factors; and

**WHEREAS**, the aforesaid proposal, including any amendments thereto, has been thoroughly reviewed by the Authority's Insurance Consultant and Assistant Executive Director/Director of Finance; and

**WHEREAS**, the Authority believes that renewal of its contract with The Hartford for Short Term Disability Plan for a term to begin January 1, 2015 and end December 31, 2015 at the rates described in attached "Schedule A" would be in the best interest of the Authority and its ratepayers.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes and directs its Executive Director to renew the Short Term Disability Plan through The Hartford, Contract No. C5-00017, for a term to begin January 1, 2015 and end December 31, 2015, at the rates described in attached "Schedule A."
2. The Authority's Executive Director is hereby authorized and directed to provide copies hereof to the Authority's Auditor, Authority's General Counsel, The Hartford, and such other individuals or entities as may express a legitimate interest herein.



Resolution No. 2014-149

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
CAROL BLAKE	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
GENEVA CLAYTON	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
CLARA GLORY	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
VICKI RICKABAUGH	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
PEGGI STURMFELS	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available under line items 05-55-117-100-001 and 07-55-117-100-001 and that sufficient legally appropriated funds will be made available upon adoption by the State under the Authority's 2015 Operating Budget available January 1st, 2015.



JAMES R. DIAZ  
Asst Executive Director/Director of Finance  
Jackson Township Municipal  
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.



DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING EXECUTION OF A RISK MANAGEMENT CONSULTANT'S AGREEMENT WITH**  
**CONNER STRONG & BUCKELEW**  
**RESOLUTION NO. 2014-150**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority is a member of the New Jersey Utilities Authorities Joint Insurance Fund; and

**WHEREAS**, Fund Administrator, Conner Strong & Buckelew has offered to the Authority professional risk management consulting services as required in the bylaws of the New Jersey Utilities Authorities Joint Insurance Fund; and

**WHEREAS**, fees for said services in accordance with attached "Schedule A" are paid by the New Jersey Utilities Authorities Joint Insurance Fund from the Authority's annual premiums; and

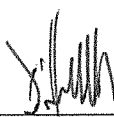
**WHEREAS**, the Authority desires the professional risk management consulting services in accordance with the terms and conditions as set forth in the Risk Management Consultant's Agreement attached hereto as "Schedule A".

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby appoints Conner Strong & Buckelew as its Risk Management Consultant in accordance with the terms and conditions of the Risk Management Consultant's Agreement attached hereto as "Schedule A".
2. The Executive Director is authorized and directed to execute said agreement on behalf of the Authority.
3. The Executive Director of the Authority is hereby directed to provide certified copies of this resolution to the Authority's Counsel, Auditor, and any other interested parties.

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK				
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING EXECUTION OF  
THE BANK OF NEW YORK/MELLON AND MANASQUAN SAVINGS BANK  
FACSIMILE AGREEMENT**

**RESOLUTION NO. 2014-151**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, the Authority believes that it is in the best interest of the Authority to enter into an agreement with The Bank of New York/Mellon and Manasquan Savings Bank for the purpose of establishing the circumstances under which the Banks will accept and act upon facsimile transmission of written instructions for the transfer, disbursement or investment of funds held in Corporate Trust Accounts.

**WHEREAS**, the Authority entered into said agreement with the Bank of New York/Mellon in conjunction with Manasquan Savings Bank on February 5, 2009 under Resolution 2009-43; and

**WHEREAS**, the Authority will amend this agreement in order to revise the list of officers or authorized persons who are authorized to sign on behalf of the Banks of New York/Mellon and Manasquan Savings Bank, per "Schedule A".

**WHEREAS**, the Authority agrees that all Funds Transfer instructions to the Banks pursuant to the Governing Documents shall be in writing and be signed by an authorized representative of the Authority listed on the Incumbency Certificate. The Banks agree to accept and act upon such Written Directions when given to the Banks in the form of Facsimile Instructions under the circumstances listed on "Schedule A" (attached).

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes the execution of wire transfers via facsimile to the Bank of New York/Mellon and Manasquan Savings Bank from the Authority, and authorizes and directs its Executive Director to execute on behalf of the Authority any and all necessary documentation.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH			X	
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
JOYCE CLADEK				
PEGGI STURMFELS				

Resolution No. 2014-151

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December 2014.



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DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING APPROVAL OF NON-UNION EMPLOYEE CONTRACT AND SALARY**  
**ADJUSTMENT TO NON-UNION EMPLOYEES**

**RESOLUTION NO. 2014-152**

**WHEREAS**, the Jackson Township Municipal Utilities Authority ("Authority") is a duly constituted corporate body politic operating pursuant to the provisions of New Jersey Statutes 40:14B-1 et seq.; and

**WHEREAS**, the Authority's Executive Director has recommended the execution of an Non-Union Employee Contract setting forth terms and conditions of employment for non-union employees as more fully set forth in "Schedule A" attached hereto; and

**WHEREAS**, the Authority believes that the aforesaid Non-Union Employee Contract contains terms and conditions which are satisfactory; and

**WHEREAS**, the aforesaid contract shall remain in affect for a term not to exceed five years or as amended, whichever comes first; and

**WHEREAS**, the salary of each employee covered by this Agreement shall go into effect on the first day of the Fiscal Year. The minimum raise for each of the covered employees shall be 2.5% beginning January 1, 2015 and remaining years of said agreement will follow the Union contract unless modified by resolution; and


**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby adopts a Non-Union Employee Contract setting forth terms and conditions of non-union employees for employment as set forth on "Schedule A" attached hereto.
2. The Authority's Executive Director is hereby authorized and directed to execute said agreement on behalf of the Authority.
3. The Authority's Executive Director is further authorized to process a 2.5% salary increase for non-union employees under the aforesaid Non-Union Employment Contract, effective January 1, 2015.
4. The Authority's Executive Director, in consultation with the Authority's Labor Counsel, is hereby authorized and directed to file such documentation and take such action as may be legally required to satisfy all prevailing labor and New Jersey Department of Personnel regulations with respect hereto.
5. A copy of this Resolution shall be forwarded to all parties who have an interest herein.

Resolution No. 2014-152

<b>MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
<b>ALTERNATE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
JOYCE CLADEK				
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18th day of December, 2014.

  
\_\_\_\_\_  
DAVID A. HARPELL  
Executive Director  
Jackson Township Municipal  
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY DESIGNATING THE CHARITIQUE FOUNDATION, JACKSON  
MEMORIAL BAND PARENT'S INC., JACKSON WOMEN OF TODAY FOOD  
PANTRY AND THE VETERAN'S MEMORIAL GARDEN TO RECEIVE A  
CHARITABLE CONTRIBUTION FROM HOMESERVE USA IN ACCORDANCE  
WITH THEIR PRIOR COMMITMENT TO THE AUTHORITY**

**RESOLUTION NO. 2014-153**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as Authority) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, HomeServe USA approached the Authority concerning offering a sewer service and water service protection program to individuals serviced by the Jackson Township Municipal Utilities Authority; and

**WHEREAS**, the Authority did not offer such a service program for water and sewer utilities located upon the private property of the various customers of the Authority; and

**WHEREAS**, based upon the reputation of said HomeServe USA, the Authority joined them in an introductory letter to the Authorities customers in order to provide said service program otherwise not available through the Authority; and

**WHEREAS**, HomeServe USA has agreed to make a charitable contribution based upon their customer base within the service area of the Jackson Township Municipal Utilities Authority; and

**WHEREAS**, the Authority has now received notice of said total contribution to be in an amount of \$7,000.00 to be paid in the amount of \$1,750.00 to each of the following charities/organizations: The Charitique Foundation, Jackson Memorial Band Parent's Inc., Jackson Woman of Today Food Pantry and Veteran's Memorial Garden; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:


1. That the Commissioners of the Jackson Township Municipal Utilities Authority hereby designate The Charitique Foundation, Jackson Memorial Band Parent's LLC, Jackson Women of Today Food Pantry and Veteran's Memorial Garden each to be paid in the amount of \$1,750.00 as the proposed recipients of the contribution by the HomeServe USA organization in accordance with their prior letter agreement.

Resolution No. 2014-153

2. That upon the adoption of the within Resolution, the Executive Director shall provide copies of to HomeServe USA, The Charitque Foundation, Jackson Memorial Band Parent's Inc., Jackson Women of Today Food Pantry, Veteran's Memorial Garden and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	_____	_____	<u>X The Charitque</u>	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
JOYCE CLADEK	_____	_____	_____	_____
PEGGI STURMFELS	_____	_____	_____	_____

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 18<sup>th</sup> day of December, 2014.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority



# 2015 ADOPTED BUDGET RESOLUTION

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR:** FROM: January 1, 2015 TO: December 31, 2015

WHEREAS, the Annual Budget and Capital Budget/Program for the Jackson Township Municipal Utilities Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 has been presented for adoption before the governing body of the Jackson Township Municipal Utilities Authority at its open public meeting of December 18, 2014; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 13,353,647, Total Appropriations, including any Accumulated Deficit, if any, of \$ 14,572,668 and Total Unrestricted Net Position utilized of \$ 1,219,021; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 2,200,000 and Total Unrestricted Net Position planned to be utilized of \$ 2,200,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Jackson Township Municipal Utilities Authority, at an open public meeting held on December 18, 2014 that the Annual Budget and Capital Budget/Program of the Jackson Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2015 and, ending, December 31, 2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Carol Blake  
(Secretary's Signature)

12/18/14  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
William Allmann	X			
Carol Blake	X			
Geneva Clayton	X			
Clara Glory	X			
Vicki Rickabaugh	X			
Alternate Member				
Joyce Cladek				
Peggi Sturfels				


# 2015 ADOPTION CERTIFICATION

## JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

**FISCAL YEAR:**            **FROM:** January 1, 2015            **TO:** December 31, 2015

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Jackson Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 18th day of, December, 2014.

Officer's Signature:			
Name:	Carol Blake		
Title:	Secretary		
Address:	135 Manhattan Street Jackson, NJ 08527		
Phone Number:	(732)928-2222	Fax Number:	(732)928-3589
E-mail address	N/A		

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY- CLOSED SESSION**

**RESOLUTION NO. 2014-155**

**WHEREAS**, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under circumstances; and

**WHEREAS**, the Authority is of the opinion that such circumstances presently exist so as to warrant convening an Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussions of private and confidential matters involving any of the nine (9) exclusions set forth in Section 7(b) of the Open Public Meetings Act and as hereinafter specified;
2. The general nature of the subject matter to be discussed is as follows:

**Personnel** [ ]

**Pending or Anticipated Litigation** [  ]

**Contract Negotiations** [ ]


**Real Estate Acquisition** [ ]

**Other** \_\_\_\_\_ [ ]

3. It is anticipated at this time that the above-stated subject matter will be made public only when the reasons for discussion and action thereupon in closed session no longer exist, said determination to be made by further Resolution adopted by the Authority.
4. This Resolution shall take effect immediately.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
JOYCE CLADEK				
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 18th day of December 2014.

  
 \_\_\_\_\_  
 DAVID A. HARPELL  
 Executive Director  
 Jackson Township Municipal  
 Utilities Authority