

THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Resolutions

April 30, 2015

- [2015-52](#) Ratifying Cash Management Report for March 2015.
- [2015-53](#) Granting Preliminary Sewer Approval to 528, Block 13801, Lots 4.01 & 6.0.
- [2015-54](#) Authorizing Payment of Vouchers, Deposit Refunds and Payroll for April 2015.
- [2015-55](#) Authorizing Award of a Fair and Open Contract for the Design and Construction Management Services of the Western Water Main Extension, Contract C5-00032 to Maser Consulting, PA in an Amount Not to Exceed \$180,600.00.
- [2015-56](#) Authorizing Closeout for the Bartley Road Booster Station Roof Replacement, Contract C4-00051, with G.C. Dynatech Construction, LLC.
- [2015-57](#) Authorizing Award of a Fair and Open Contract for One (1) Re-Manufactured DBS SX-AE Drive Unit Replacement at the Maple Glen Mobile Home Park Wastewater Treatment Plant, Contract C5-00033 to G.M.H. Associates of America, Inc., in an Amount Not to Exceed \$24,550.00.
- [2015-58](#) Authorizing the Destruction of Records Beyond the State's Retention Period Requirement.
- [2015-59](#) Certifying Audit has Been Reviewed by the Board.
- [2015-60](#) Authorizing Execution of the Bank of New York/Mellon and Manasquan Savings Bank Facsimile Agreement.
- [2015-61](#) Authorizing an On-line Public Auction and for the Surplus of Personal Property No Longer Needed for Authority Use.
- [2015-62](#) Authorizing Amendments to the Authority's Salary Guide.
- [2015-63](#) Authorizing the Promotion of Jeremiah Burst to Meter Worker 1.
- [2015-64](#) Authorizing the Promotion of Yvette Mitchell to Customer Service Representative.
- [2015-65](#) Authorizing the Promotion of Drew Ricciardi to Senior Building Maintenance Worker.
- [2015-66](#) Authorizing the Promotion of Sana Siddiqui to Account Clerk/Clerk 2.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING THE CASH MANAGEMENT REPORT
FOR MONTH ENDING MARCH 31, 2015**

RESOLUTION NO. 2015-52

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the attached Cash Management Report "Schedule A" has been examined and certified by the Executive Director and Members of the Jackson Township Municipal Utilities Authority; and

WHEREAS, said report has been found to be reasonable.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Cash Management Report attached as "Schedule A" is hereby approved and ratified.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April, 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO 528, LLC,
BLOCK 13801, LOTS 4.01 & 6.01 ON THE TAX MAP OF THE TOWNSHIP OF JACKSON**

RESOLUTION NO. 2015-53

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer service to the lands within its district; and

WHEREAS, 528, LLC (“Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean designated as “Clayton Property” Block 13801, Lots 4.01 & 6.01, a 27.27-acre site located on north side of East Veterans Highway, east of North Hope Chapel Road, at the border with Lakewood Township; and

WHEREAS, the applicant is proposing to construct a 42,500 square foot commercial garage building and proposes to convey sewerage to New Jersey American Water (NJAW) who is servicing sewage collection for this portion of Lakewood Township. Connection will be via an existing manhole on the western side of the property and by installing approximately 230 linear feet of 8-inch PVC sewer main in an NJAW easement on site. Sanitary laterals are proposed for the new garage and for the existing masonry building; and

WHEREAS, connection to the Authority’s water system will be required, subject to the availability of sufficient water allocation, firm capacity, and elevated water storage, and compliance with the Authority’s Rules and Regulations, as well as all conditions of preliminary water and sewer approval, and the terms and conditions set forth in the Engineer’s letter dated April 20, 2015 (attached hereto as Exhibit “A”).

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

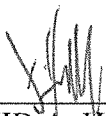
1. The Authority hereby authorizes preliminary sewer and water approval. The applicant will be required to apply for tentative and final sewer and water approval.
2. The Authority will allow only the proposed garage and existing masonry building to connect to the NJAW facilities. An Inter-local Service Agreement intended to provide sewer service from the NJAW to certain property in Jackson Township identified herein shall be executed between the Authority, NJAW, Lakewood Township and the applicant. Additionally, a four (4) party Sanitary Sewer Service Agreement shall be executed between the Authority, Lakewood Township, NJAW and Ocean County Utilities Authority prior to initiation of service. The agreement must also specify that at the time sanitary sewer becomes available, or the applicant chooses to construct additional buildings, connection to the Authority’s system will then be required.

Resolution No. 2015-53

3. This approval is valid for a period of one (1) year in accordance with the Authority's Rules and Regulations.
4. The Developer is required to comply with any and all conditions as set forth in the letter of the Authority's Consulting Engineers dated April 20, 2015.
5. The Authority hereby authorizes and directs its Executive Director to provide copies of this Resolution to the Authority's General Counsel, the Authority's Consulting Engineer, the Developer, FWH Associates, PA, the Jackson Township Planning Board Secretary and such other persons or entities, as he deems appropriate.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING PAYMENT OF
VOUCHERS, DEPOSIT REFUNDS AND PAYROLL – APRIL 2015**

RESOLUTION NO. 2015-54

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the attached vouchers “Schedule A” and attached check registers “Schedule B” totaling \$673,981.57 have been examined and certified by the Executive Director and Members of the Jackson Township Municipal Utilities Authority; and


WHEREAS, said vouchers have been found to be reasonable and necessary, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Vouchers attached as “Schedule A” are hereby approved for payment.
2. The Authority’s Executive Director is authorized to make payment.
3. The Executive Director certifies that sufficient funds are available and have been appropriated for payment of said vouchers.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April, 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT FOR THE DESIGN AND
CONSTRUCTION MANAGEMENT SERVICES OF THE WESTERN WATER MAIN
EXTENSION, CONTRACT NO C5-00032 TO MASER CONSULTING PA,
IN AN AMOUNT NOT TO EXCEED \$180,600.00**

RESOLUTION NO. 2015-55

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water services to the lands within its district; and

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for “Professional Services” and the contract itself be made available for public inspection; and

WHEREAS, N.J.S.A. 19:44A-20.5, et seq., provides the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, the Commissioners of the Jackson Township Municipal Utilities Authority have elected to select and appoint its professionals through a “fair and open process”; and

WHEREAS, the Authority previously adopted Resolution No. 2014-26 on February 4, 2014 and Resolution No. 2015-20 on February 5, 2015 both establishing a list of professional engineering firms from which to select for special projects; and

WHEREAS, the Authority’s Master Plan identifies the construction of several 16-inch water main extensions towards the western end of Jackson Township and to act as a redundant feed between the future Western End Water Treatment Plant and the Authority’s overall water distribution system; and

WHEREAS, the Western Water Main Extension was to be completed in several phases beginning with the route evaluation followed by design and construction management services; and

WHEREAS, Resolution 2014-69 awarded the Route Evaluation Portion of the Western Water Main Extension, Contract No. C4-00038 to Maser Consulting in May 2014, in an amount not to exceed \$12,000.00 and allowed for the award of the design and construction management services at a later date contingent upon the execution of the water service agreement between the Authority and Six Flags Great Adventure; and

WHEREAS, a water service agreement between the Authority and Six Flags Great Adventure was executed on October 24, 2014; and

WHEREAS, the Authority wishes to proceed with the Western Water Main Extension and is in need of professional services for design and construction management services; and

WHEREAS, said proposal of May 14, 2014 from Maser Consulting, PA included an amount of \$88,300.00 for design services and \$56,800.00 for construction management services; and

Resolution No. 2015-55

WHEREAS, the Authority also desires to add approximately 5,770 LF of additional water main looping to the Western Water Main Extension design, for an additional cost of \$35,500.00 as provided by Maser Consulting PA on December 11, 2014; and

WHEREAS, the four (4) original proposals for the Western Water Main Extension solicited and publicly opened on May 15, 2014 from firms listed on the Special Projects Engineer list ranged in price from lowest to highest in the amounts of \$157,100.00, \$221,467.00, \$222,770.00 and \$246,125.00; and

WHEREAS, it is the desire of the Commissioners of the Authority to award Western Water Main Extension design services in an amount not to exceed \$88,300.00, for construction management services in an amount not to exceed \$56,800.00 plus for the design of additional water main looping to be located on Leesville Road in an amount not to exceed \$35,500.00 to Maser Consulting, PA, for a total award of \$180,600.00, which is 15% lower in price compared to the second lowest bid of \$221,467.00.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby awards a professional services agreement pursuant to the "fair and open process" for design and construction management services for the Western Water Main Extension, Contract No. C5-00032 to Maser Consulting PA, in an amount not to exceed \$180,600.00, in accordance with their proposals dated May 15, 2014, attached hereto as Schedule "A" and December 11, 2014, attached hereto as Schedule "B".
2. The Authority shall cause to be printed once a brief notice stating the nature, duration, service and amount of the Contract and noting that the Resolution and Contract are on file and available for Public inspection in the Authority offices.
3. That the Executive Director be and is hereby authorized and directed to execute any and all contract documents necessary to award the above referenced proposal.
4. That the Executive Director is hereby authorized and directed to forward copies of this Resolution to the Authority's General Counsel, Maser Consulting and such other persons or entities, as he may deem appropriate.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

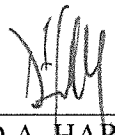
Resolution No. 2015-55

I HEREBY CERTIFY that sufficient legally appropriated funds for the route evaluation phase of \$180,600.00 are available for the aforesated purposes under Project No. P14-NJEI06 – (E) WESTERN WATER MAIN EXTENSION, Contract No. C5-00032, Line Item No. 05-14-900-00-001 W CAP2014W – NJEIT Design.



JAMES R. DIAZ
Asst. Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING CLOSEOUT FOR THE BARTLEY ROAD BOOSTER STATION ROOF
REPLACEMENT, CONTRACT NO. C4-00051 WITH G. C. DYNATECH CONSTRUCTION, LLC**

RESOLUTION NO. 2015-56

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water services to the lands within it district; and

WHEREAS, the Authority's Contract No. C4-00051 required the Contractor, G. C. Dynatech Construction, LLC to replace the current 1,050 square foot roofing for the Bartley Road Booster Station; and

WHEREAS, G. C. Dynatech Construction, LLC has indicated that all contract work has been completed and has submitted the required closeout documents for this project; and


WHEREAS, the Authority's Staff and Engineering Committee have reviewed the closeout documents relative to Contract No. C4-00051 and are recommending that the contract be closed out; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to the confirmation of legal compliance with the Authority's General Counsel, the Authority hereby approves contract closeout for Contract C4-00051, in the amount of \$24,160.00 for the Bartley Road Booster Station Roof Replacement.
2. The Authority's Executive Director is hereby authorized and directed to provide copies hereto to G. C. Dynatech Construction, LLC, the Authority's General Counsel and such other individuals or entities, as shall have a legitimate interest herein.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT FOR
ONE (1) RE-MANUFACTURED DBS SX-AE DRIVE UNIT REPLACEMENT AT THE
MAPLE GLEN MOBILE HOME PARK WASTEWATER TREATMENT PLANT,
CONTRACT C5-00033 TO G.M.H. ASSOCIATES OF AMERICA, INC., IN AN
AMOUNT NOT TO EXCEED \$24,550.00.**

RESOLUTION NO. 2015-57

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant is in need of replacement; and

WHEREAS, N.J.S.A. 19:44A-20.4, et seq., provides the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, the Authority advertised a fair and open (Request for Quotation) and in response received one (1) quote in the amount of \$24,550.00; and

WHEREAS, the Authority’s Staff has reviewed the requisition and found the same to be in acceptable form and order in all respects; and

WHEREAS, the Authority’s Staff is recommending award to G.M.H. Associates of America, Inc., as set forth in the attached quotation attached hereto as Schedule “A”; and

WHEREAS, said funds are available for payment of said requisition; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. That the Authority hereby authorizes the award for one (1) Re-Manufactured DBS SX-AE Drive Unit at the Maple Glen Mobile Home Park Wastewater Treatment Plant, Contract C5-00033, to G.M.H. Associates of America, Inc., in an amount not to exceed \$24,550.00 in accordance with the quotation attached hereto as Schedule “A”.
2. Upon adoption of the within Resolution, the Executive Director shall forward copies to G.M.H. Associates of America, Inc. and to any other interested parties.

Resolution No. 2015-57

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes under Project No. P15-MAPL01 Maple Glen Mobile Home Wastewater Treatment Plant, Contract No. C5-00033, Line Item 07-14-300-000-001 (S CAP2014S – SPSM Sewer Pump Station Modif).



JAMES R. DIAZ
Asst Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April, 2015.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE DESTRUCTION OF RECORDS BEYOND THE STATE'S RETENTION
PERIOD REQUIREMENT**

RESOLUTION NO. 2015-58

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority has followed the requirements of the Division of Archives and Records Management within the State of New Jersey, requesting and receiving authorization of all disposal requests prior to destruction of records; and

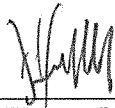
WHEREAS, the Authority has received authorization from the State for specific disposal requests, which are attached hereto as "Schedule A" which is responsive to the Authority's needs; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes and directs the Executive Director to effectuate the destruction of records beyond the State's retention period requirement as more accurately described on attached "Schedule A".
2. The Authority's Executive Director is hereby authorized and directed to provide copies hereof to the Authority's General Counsel, the Authority's Auditor, and such other individuals or entities as may express a legitimate interest herein.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
CERTIFYING AUDIT HAS BEEN REVIEWED BY THE BOARD
RESOLUTION NO. 2015-59

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, N.J.S.A. 40A: 5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year, ended December 31, 2014, has been completed and filed with the Jackson Township Municipal Utilities Authority pursuant to N.J.S.A. 40A: 5A-15; and

WHEREAS, N.J.S.A. 40A: 5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and


WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual report entitled “General Comments and Recommendations”, in accordance with N.J.S.A. 40:5A-17.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Jackson Township Municipal Utilities Authority hereby certifies to the Department of Community Affairs / Division of Local Government Services that each governing body member has personally reviewed the annual audit for the fiscal year ended December 31, 2014, and specifically has reviewed the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Executive Director of the Authority is hereby directed to promptly submit to the Department of Community Affairs / Division of Local Government Services that the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING EXECUTION OF
THE BANK OF NEW YORK/MELLON AND MANASQUAN SAVINGS BANK
FACSIMILE AGREEMENT**

RESOLUTION NO. 2015-60

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Authority believes that it is in the best interest of the Authority to enter into an agreement with The Bank of New York/Mellon and Manasquan Savings Bank for the purpose of establishing the circumstances under which the Banks will accept and act upon facsimile transmission of written instructions for the transfer, disbursement or investment of funds held in Corporate Trust Accounts.

WHEREAS, the Authority entered into said agreement with the Bank of New York/Mellon in conjunction with Manasquan Savings Bank on February 5, 2009 under Resolution 2009-43; and

WHEREAS, when necessary, the banks will revise the list of officers or authorized persons who are authorized to sign on behalf of the banks and request an amendment to the agreement; and

WHEREAS, the Authority will amend this agreement in order to revise the list of officers or authorized persons who are authorized to sign on behalf of the Banks of New York/Mellon and Manasquan Savings Bank, per “Schedule A”.

WHEREAS, the Authority agrees that all Funds Transfer instructions to the Banks pursuant to the Governing Documents shall be in writing and be signed by an authorized representative of the Authority listed on the Incumbency Certificate. The Banks agree to accept and act upon such Written Directions when given to the Banks in the form of Facsimile Instructions under the circumstances listed on “Schedule A” (attached).

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes the execution of wire transfers via facsimile to the Bank of New York/Mellon and Manasquan Savings Bank from the Authority, and authorizes and directs its Executive Director to execute on behalf of the Authority any and all necessary documentation.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> </u>	<u> </u>	<u> X </u>	<u> </u>

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS	<u> </u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING AN ON-LINE PUBLIC AUCTION FOR THE SURPLUS
OF PERSONAL PROPERTY NO LONGER NEEDED FOR AUTHORITY USE**

RESOLUTION NO. 2015-61

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority has one (1) surplus personal property item as set forth on "Schedule A" attached hereto no longer needed for Authority use; and

WHEREAS, the Authority desires to offer said item on attached "Schedule A" on an on-line auction pursuant to the requirements of the Local Public Contracts Law for surplus personal property as set forth at N.J.S.A. 40A:11-36; and

WHEREAS, the on-line auction will be conducted, pursuant to Local Finance Notices 2008-9 and 2008-21R, on GovDeals.com; and

WHEREAS, the surplus property being sold by on-line auction is as follows: One (1) 2005 Dodge Dakota Pickup Truck, identified as "Schedule A"; and

WHEREAS, the terms and conditions of the agreement with GovDeals, Inc. are available on GovDeals.com and at the Jackson Township Municipal Utilities Authority Offices during normal business hours; and

WHEREAS, the attached "Schedule A" identifies the VIN number of surplus property in the Authority's fixed asset inventory; and

WHEREAS, the Authority wishes to authorize its Executive Director to offer said item no longer needed for public use as described above; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby authorizes its Executive Director to dispose of the personal property item no longer needed for Authority use as listed on attached "Schedule A" at a public auction sale.
2. The said public auction sale shall be duly advertised and held in accordance with N.J.S.A. 40A:11-36.
3. That the Executive Director is hereby authorized and directed to forward copies of this Resolution to the Authority's Assistant Executive Director/Director of Finance, and such other persons or entities as he may deem appropriate.

Resolution No. 2015-61

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS	_____	_____	_____	_____

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April, 2015.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING AMENDMENTS TO THE AUTHORITY'S SALARY
GUIDE
RESOLUTION NO. 2015-62**

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.;and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority's salary range of job titles was last adopted February 2015 and was effective March 2015; and


WHEREAS, the Authority believes it is appropriate to amend the Authority's Salary Guide as indicated on "Schedule A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes and directs its Executive Director to implement said changes of the Authority's Salary Guide as indicated on "Schedule A" attached hereto.
2. The Authority's Executive Director is hereby authorized and directed to provide copies hereof to the Authority's General Counsel, Transport Workers Union, New Jersey Civil Service Commission, Labor Counsel, and such other individuals or entities as may express a legitimate interest herein.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
MEMBER	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April, 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF JEREMIAH BURST TO
METER WORKER 1
RESOLUTION NO. 2015-63

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, JEREMIAH BURST has held the title of Laborer 1 since February 3, 2014; and

WHEREAS, JEREMIAH BURST has acquired the requisite experience to qualify for a promotion to Meter Worker 1, and has been recommended for this promotion by his supervisor, pending final approval from the New Jersey Civil Service Commission; and

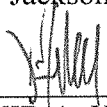
WHEREAS, said title change will result in a base increase to an hourly rate of \$13.00 effective May 4, 2015; and

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority grants a promotion from Laborer 1 to Meter Worker 1 for JEREMIAH BURST, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the Meter Worker 1 shall be as described in the job description for said position attached hereto as "Exhibit A".
3. The Executive Director is hereby authorized and directed to consult with the Authority's Labor Counsel in order to ensure compliance with all collective bargaining agreement obligations and New Jersey Civil Service Commission requirements.
4. The Authority's Executive Director be and is hereby authorized to forward copies of this Resolution to the Authority's Attorney, Transport Workers Union, Labor Counsel, and such other persons or entities as the Executive Director may deem appropriate.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF YVETTE MITCHELL TO
CUSTOMER SERVICE REPRESENTATIVE
RESOLUTION NO. 2015-64

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, YVETTE MITCHELL has held the title of Account Clerk Typing, reclassified to Clerk 1, since June 28, 2010; and

WHEREAS, YVETTE MITCHELL has acquired the requisite experience to qualify for a promotion to Customer Service Representative, and has been recommended for this promotion by her supervisor, pending final approval from the New Jersey Civil Service Commission; and

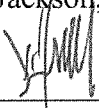
WHEREAS, said title change will result in a base increase to an hourly rate of \$16.50 effective May 4, 2015; and

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority grants a promotion from Clerk 1 to Customer Service Representative for YVETTE MITCHELL, pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the Customer Service Representative shall be as described in the job description for said position attached hereto as "Exhibit A".
3. The Executive Director is hereby authorized and directed to consult with the Authority's Labor Counsel in order to ensure compliance with all collective bargaining agreement obligations and New Jersey Civil Service Commission requirements.
4. The Authority's Executive Director be and is hereby authorized to forward copies of this Resolution to the Authority's Attorney, Transport Workers Union, Labor Counsel, and such other persons or entities as the Executive Director may deem appropriate.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF DREW RICCIARDI TO
SENIOR BUILDING MAINTENANCE WORKER
RESOLUTION NO. 2015-65

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, DREW RICCIARDI has held the title of Building Maintenance worker since July 28, 2014; and

WHEREAS, DREW RICCIARDI has acquired the requisite experience to qualify for a promotion to Senior Building Maintenance Worker, pending final approval from the New Jersey Civil Service Commission; and

WHEREAS, said title change will result in a base increase to an annual salary of \$55,000.00 effective May 4, 2015; and

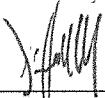
WHEREAS, with said title change, DREW RICCIARDI is now considered a managerial employee and will be subject to the terms and conditions set forth in the attached Non-Union Employee Contract as "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority grants a promotion from Building Maintenance Worker to Senior Building Maintenance Worker for DREW RICCIARDI, pending final approval from the New Jersey Civil Service Commission.
2. The terms and conditions contained in the Non-Union Employee Contract are attached herto as "Exhibit A".
3. The work duties of the Senior Building Maintenance Worker shall be as described in the job description for said position attached hereto as "Exhibit B".
4. The Executive Director is hereby authorized and directed to consult with the Authority's Labor Counsel in order to ensure compliance with all collective bargaining agreement obligations and New Jersey Civil Service Commission requirements.
5. The Authority's Executive Director be and is hereby authorized to forward copies of this Resolution to the Authority's Attorney, Labor Counsel and such other persons or entities as the Executive Director may deem appropriate.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
RICHARD BORYS	X			
GENEVA CLAYTON	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF SANA SIDDIQUI TO
ACCOUNT CLERK/CLERK 2
RESOLUTION NO. 2015-66

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, SANA SIDDIQUI has held the title of Keyboarding Clerk 1, reclassified to Account Clerk, since November 25, 2013; and

WHEREAS, SANA SIDDIQUI has acquired the requisite experience to qualify for a promotion to Account Clerk/Clerk 2, and has been recommended for this promotion by her supervisor, pending final approval from the New Jersey Civil Service Commission; and

WHEREAS, said title change will result in a base increase to an hourly rate of \$16.50 effective May 4, 2015; and


WHEREAS, with said title change, SANA SIDDIQUI is now considered a confidential employee and will be subject to the terms and conditions set forth in the attached Non-Union Employee Contract as "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority grants a promotion from Account Clerk to Account Clerk/Clerk 2 for SANA SIDDIQUI, pending final approval from the New Jersey Civil Service Commission.
2. The terms and conditions contained in the Non-Union Employee Contract are attached hereto as "Exhibit A".
3. The work duties of the Account Clerk/Clerk 2 shall be as described in the job description for said position attached hereto as "Exhibit B".
4. The Executive Director is hereby authorized and directed to consult with the Authority's Labor Counsel in order to ensure compliance with all New Jersey Civil Service Commission requirements.
5. The Authority's Executive Director be and is hereby authorized to forward copies of this Resolution to the Authority's Attorney, Labor Counsel, and such other persons or entities as the Executive Director may deem appropriate.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
PEGGI STURMFELS				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 30th day of April 2015.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority