

THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Resolutions

August 24, 2017

- [2017-82](#) Resolution Authorizing Cash Management Report for July 2017.
- [2017-83](#) Resolution Granting Preliminary Sewer & Water Approval to Highview Larsen Road, Block 1203, Lot 29.
- [2017-84](#) Resolution Authorizing Payment of Vouchers, Deposit Refunds and Payroll for August 2017.
- [2017-85](#) Resolution Authorizing Award of Electrical Work, Under Contract No. CT-17072, Pursuant to Ocean County Cooperative Contract Pricing System, Contract No. B2015-157, to Gary Kubiak & Son Electric, Inc., in an Amount Not to Exceed \$7,948.00.
- [2017-86](#) Resolution Authorizing Award of the Purchase and Installation of the London Drive Convault Above Ground Diesel Storage Tank, Contract Nos. CT-17073 & CT-17074, Pursuant to State Contract Nos. A42261 & A42269, in a Combined Amount Not to Exceed \$35,217.05.
- [2017-87](#) Resolution Authorizing the Destruction of Records Beyond the State's Retention Period Requirement.
- [2017-88](#) Resolution Authorizing the Promotion of Robert Smith to the Civil Service Title of Senior Water Treatment Plant Operator.

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPROVING THE CASH MANAGEMENT REPORT
FOR MONTH ENDING JULY 31, 2017**

RESOLUTION NO. 2017-82

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the attached Cash Management Report Schedule "A" has been examined and certified by the Executive Director and Commissioners of the Jackson Township Municipal Utilities Authority; and

WHEREAS, said report has been found to be reasonable.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Cash Management Report attached as Schedule "A" is hereby approved and ratified.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO
HIGHVIEW LARSEN ROAD, BLOCK 1203, LOT 29
ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2017-83

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Highview Homes (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as Highview Larsen Road, Block 1203, Lot 29; and

WHEREAS, the Developer and/or Developer’s assignee is proposing to construct a 216 unit multi-family residential garden apartment complex consisting of seven (7) apartment buildings and one (1) clubhouse at the intersection of New Prospect Road and Larsen Road in the southeast corner. The site contains a total of 38.78 acres. The Developer is applying for preliminary approval at this time. The Developer proposes to connect to an existing manhole in Larsen Road and extend 8-inch PVC sanitary sewer on site to service the buildings. The Developer also proposes to connect to the existing water mains in Larsen Road and New Prospect Road and loop 8-inch DIP water main to service the buildings, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations, and the terms and conditions set forth in the Authority Engineer’s letter dated August 14, 2017, attached as Schedule “A”.


NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to Highview Larsen Road, Block 1203, Lot 29 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated August 14, 2017, attached as Schedule “A”.
3. This approval is valid for a period of one (1) year in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to apply for and receive tentative and final sewer and water approval from the Authority.
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Engineer, the Developer, Hammer Land Engineering, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2017-83

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	_____	_____	_____	_____

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING PAYMENT OF
VOUCHERS, DEPOSIT REFUNDS AND PAYROLL – AUGUST 2017**

RESOLUTION NO. 2017-84

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the attached vouchers Schedule “A” and attached check registers Schedule “B” totaling \$613,235.82 have been examined and certified by the Executive Director and Commissioners of the Jackson Township Municipal Utilities Authority; and

WHEREAS, said vouchers have been found to be reasonable and necessary, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Vouchers attached as Schedule “A” are hereby approved for payment.
2. The Authority’s Executive Director is authorized to make payment.
3. The Executive Director certifies that sufficient funds are available and have been appropriated for payment of said vouchers.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
GENEVA CLAYTON	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VICKI RICKABAUGH	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<u> </u>	<u> </u>	<u> </u>	<u> </u>

X Chk# 3220, 3221 + 3230
X Chk# 23731

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF ELECTRICAL WORK UNDER CONTRACT NO. CT-17072,
PURSUANT TO OCEAN COUNTY COOPERATIVE CONTRACT PRICING SYSTEM,
CONTRACT NO. B2015-157, TO GARY KUBIAK & SON ELECTRIC, INC., IN AN AMOUNT
NOT TO EXCEED \$7,948.00**

RESOLUTION NO. 2017-85

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, in April 2017, the Authority was authorized to participate in the cooperative contract pricing system established by the County of Ocean, for the voluntary use of contracting units within the county, in accordance with N.J.S.A. 40A:11-11(6); and

WHEREAS, the Authority’s Wells 1, 3, 11 and the Westlake Village Pump Station are in need of electrical work; and

WHEREAS, the Authority desires to award electrical work, in an amount not to exceed \$7,948.00, in accordance with the Purchase Requisition attached as Schedule “A” and Ocean County Cooperative Contract Pricing System, Contract No. B2015-157, attached as Schedule “B”; and

WHEREAS, the Authority’s staff and the Finance Committee are recommending award of electrical work to Gary Kubiak & Son Electric, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby awards the contract of electrical work for Wells 1, 3, 11 and the Westlake Village Pump Station, Contract CT-17072, as set forth on the attached Schedule “A” and Ocean County Cooperative Contract Pricing Program No. B2015-157, as set forth on the attached Schedule “B”:
 - a. Contract Awarded to: Gary Kubiak & Son Electric, Inc.
12 Sharon Road
Robbinsville, NJ 08691
 - b. Approved Contract Price: \$7,948.00
2. The Authority’s Executive Director is hereby authorized to execute Contract No. CT-17072 and such other documentation as may be needed to effectuate the terms thereof.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to Gary Kubiak & Son Electric, Inc. and to any other interested parties.

Resolution No. 2017-85

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKBAUGH	<u>X</u>	_____	_____	_____

MEMBER	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	_____	_____	_____	_____

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:

Contract No.: CT-17072

Line item(s): 05-55-145-100-001 (W OPER:Repair – Outside Contracts)
07-55-145-100-001 (S OPER:Repair – Outside Contracts)



JAMES R. DIAZ
Asst Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AWARD OF THE PURCHASE AND INSTALLATION OF THE LONDON DRIVE
CONVAULT ABOVE GROUND DIESEL STORAGE TANK, CONTRACT NOS. CT-17073 & CT-
17074, PURSUANT TO STATE CONTRACT NOS. A42261 & A42269,
IN A COMBINED AMOUNT NOT TO EXCEED \$35,217.05**

RESOLUTION NO. 2017-86

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority desires the purchase and installation of a new Convault Above Ground Diesel Storage Tank at the London Drive Water Treatment Plant; and

WHEREAS, three (3) quotes were received in an amount ranging from a low of \$35,217.05 to a high of \$50,940.00; and

WHEREAS, the Authority desires to purchase the Convault Above Ground Diesel Storage Tank, Contract No. CT-17073 from E. O. Habegger, under State Contract No. A42261 and have the Convault Above Ground Storage Tank, Contract CT-17074 installed at the London Drive Water Treatment Plant by A & J Construction, under State Contract No. A42269, in a combined amount not to exceed \$35,217.05, in accordance with the Purchase Requisitions attached as Schedule “A” and Schedule “B” and State Contract No’s. A42261 and A42269, attached as Schedule “C” and Schedule “D”; and

WHEREAS, this purchase has been approved for potential reimbursement under the Hazard Mitigation Grant Program; and

WHEREAS, the Authority’s staff and Finance Committee are recommending award of the Authority’s Convault Above Ground Diesel Storage Tank, Contract CT-17073 to E. O. Habegger and CT-17074 to A & J Construction.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby awards the contracts for the London Drive Water Treatment Plant Convault Above Ground Diesel Storage Tank, Contracts CT-17073 and CT-17074, as set forth on the attached Schedules “A” and “B”:

- | | | |
|----|--------------------------|--------------------|
| a. | Contract Awarded to: | E. O. Habegger |
| b. | Approved Contract Price: | \$20,234.05 |
| | | |
| a. | Contract Awarded to: | A & J Construction |
| b. | Approved Contract Price: | \$14,983.00 |

2. The Authority’s Executive Director is hereby authorized to execute Contract No. CT-17073 and CT-17074, and such other documentation as may be needed to effectuate the terms thereof.

Resolution No. 2017-86

3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to E. O. Habegger, A & J Construction and to any other interested parties.

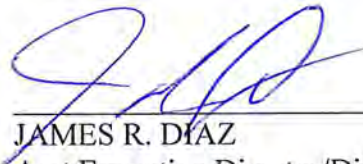
MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	_____	_____	_____
CAROL BLAKE	<u>X</u>	_____	_____	_____
GENEVA CLAYTON	<u>X</u>	_____	_____	_____
CLARA GLORY	<u>X</u>	_____	_____	_____
VICKI RICKABAUGH	<u>X</u>	_____	_____	_____
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	_____	_____	_____	_____

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforesated purposes as follows:

Contract No.: CT-17073 E. O. Habegger
CT-17074 A & J Construction

Project No.: P14-GRNT02 (E) LONDON WTP/DIESEL TANK

Line item(s): 05-14-490-000-001 (W CAP2014W-WTP Water Plant Improvements)



JAMES R. DIAZ
Asst Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE DESTRUCTION OF RECORDS BEYOND THE STATE'S RETENTION
PERIOD REQUIREMENT**

RESOLUTION NO. 2017-87

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Jackson Township Municipal Utilities Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority has followed the requirements of the Division of Revenue and Enterprise Services - Records Management Services, within the State of New Jersey, requesting and receiving authorization of all disposal requests prior to destruction of records; and

WHEREAS, the Authority has received authorization from the State for disposal requests, specifically Request Identification Nos. 41349, 57545, 58011 and 59143, which are attached as Schedule "A"; and

WHEREAS, the Authority's staff and Finance Committee are recommending the authorization of said destruction of records.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes the Executive Director to effectuate the destruction of records beyond the State's retention period requirement as more accurately described on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Auditor, and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE	X			
GENEVA CLAYTON	X			
CLARA GLORY	X			
VICKI RICKABAUGH	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PROMOTION OF ROBERT SMITH
TO THE CIVIL SERVICE TITLE OF SENIOR WATER TREATMENT PLANT OPERATOR**

RESOLUTION NO. 2017-88

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Robert Smith has held the title of Water Treatment Plant Operator since November 24, 2008; and

WHEREAS, Robert Smith has acquired the requisite experience and has obtained his W-2 License to qualify for a promotion to Senior Water Treatment Plant Operator; and

WHEREAS, Robert Smith has been recommended for a promotion by his Supervisor; and

WHEREAS, the Authority's staff and Personnel Committee are recommending the aforementioned promotion.

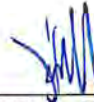
NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby authorizes the promotion of Robert Smith to Senior Water Treatment Plant Operator pending final approval from the New Jersey Civil Service Commission.
2. Said title change will result in an increase to an hourly rate of \$26.35, effective August 28, 2017.
3. Any employee currently in said promotional title will be afforded an hourly rate increase of \$1.00.
4. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".
5. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAROL BLAKE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENEVA CLAYTON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARA GLORY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VICKI RICKABAUGH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
TODD PORTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2017-88

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of August 2017.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority