

JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Resolutions

August 26, 2021

- [2020-102](#) Resolution Accepting the Cash Management Report for Month Ending July 31, 2021.
- [2020-103](#) Resolution Granting Preliminary Sewer and Water Approval to GM Equities Warehouse, Block 4601, Lots 4 and 5, on the Tax Map of the Township of Jackson.
- [2020-104](#) Resolution Authorizing the Payment of Vouchers, Deposit Refunds and Payroll for August 2021.
- [2020-105](#) Resolution Authorizing a Lateral Title Change for Michael Janusz from Risk Manager to Insurance Manager.
- [2020-106](#) Resolution Designating Lisa Siemanowicz as the Authority's Purchasing Agent.

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING
JULY 31, 2021

RESOLUTION NO. 2021-102

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Cash Management Report has been reviewed by the Executive Director and the Commissioners; and

WHEREAS, the Authority’s staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule “A”.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s General Counsel, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule “A”.
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				X
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	X			

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of August 2021.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
GRANTING PRELIMINARY SEWER AND WATER APPROVAL TO
GM EQUITIES WAREHOUSE, BLOCK 4601, LOTS 4 AND 5,
ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2021-103

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as Authority) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, GM Equities, L.L.C., (hereinafter referred to as “Developer”) is the owner of certain lands located in the Township of Jackson, County of Ocean known as GM Equities Warehouse, Block 4601, Lots 4 and 5; and

WHEREAS, the Developer and/or Developer’s assignee is proposing to construct a mixed use 38,285 square foot warehouse building and 3,800 square foot office space on the south-side of North County Line Road, east of Jackson Mills Road. The Developer is applying for preliminary sewer and water approval at this time. The Developer is proposing to install a single six-inch sanitary sewer lateral from the existing sanitary sewer main in North County Line Road. The Developer also proposes to install an on-site six-inch water main extension to service the building, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority’s Rules and Regulations, and all conditions of preliminary sewer and water approval, and the terms and conditions set forth in the Authority’s Engineer’s letter dated August 20, 2021 attached as Schedule “A”.

WHEREAS, the Authority’s staff and the Engineering Committee are recommending preliminary sewer and water approval be granted to GM Equities Warehouse, Block 4601, Lots 4 and 5.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes preliminary sewer and water approval to GM Equities Warehouse, Block 4601, Lots 4 and 5 on the Tax Map of the Township of Jackson.
2. The Developer shall comply with the Authority’s Rules and Regulations as well as with all conditions established in the Authority Engineer’s letter dated August 20, 2021, attached as Schedule “A”.
3. This approval is valid for a period of one (1) year in accordance with the Authority’s Rules and Regulations.
4. The Developer will be required to apply for and receive tentative and final sewer and water approval from the Authority.
5. Upon adoption of the within Resolution the Executive Director, or his designee, shall forward copies to the Authority’s General Counsel, the Authority’s Engineer, the Developer, Professional Design Services, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

Resolution No. 2021-103

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
CLARA GLORY	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
JANET LONGO	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
TODD PORTER	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of August 2021.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR
AUGUST 2021**

RESOLUTION NO. 2021-104

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the vouchers and check registers (hereinafter referred to as "Bill List") totaling \$1,427,074.42 have been reviewed by the Executive Director and the Commissioners and have been found to be reasonable and necessary; and

WHEREAS, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and


WHEREAS, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's General Counsel, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".
2. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's General Counsel, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	_____	_____	_____
CAROL BLAKE	_____	_____	_____	<u> X </u>
CLARA GLORY	<u> X </u>	_____	_____	_____
JANET LONGO	<u> X </u>	_____	_____	_____
TODD PORTER	<u> X </u>	_____	_____	_____
<i>x chlc # 21-01028, #21-01039, #28224</i>				
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u> X </u>	_____	_____	_____

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of August 2021.



 DAVID A. HARPELL
 Executive Director
 Jackson Township Municipal
 Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING A LATERAL TITLE CHANGE FOR MICHAEL JANUSZ FROM
RISK MANAGER TO INSURANCE MANAGER**

RESOLUTION NO. 2021-105

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as “Authority”) is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Michael Janusz was promoted to the New Jersey Civil Service Commission title of Risk Manager on September 28, 2020 via Resolution No. 2020-116; and

WHEREAS, the New Jersey Civil Service Commission notified the Authority on July 7, 2021 with the determination that the Risk Manager title is not applicable; and

WHEREAS, the New Jersey Civil Service Commission proposed a lateral move to a more appropriate title of Insurance Manager; and

WHEREAS, said lateral title move will have no impact to Mr. Janusz’s salary.

WHEREAS, the Authority’s staff and the Personnel Committee are recommending the lateral move from Risk Manager to Insurance Manager, as proposed by the New Jersey Civil Service Commission.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority’s Labor Counsel, the Authority authorizes a lateral title change from Risk Manager to Insurance Manager for Michael Janusz pending final approval from the New Jersey Civil Service Commission.
2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule “A”.
3. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority’s Labor Counsel, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	X			
CAROL BLAKE				Y
CLARA GLORY	X			
JANET LONGO	X			
TODD PORTER	X			
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	X			

Resolution No. 2021-105

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 26th day of August 2021.



DAVID A. HARPELL
Executive Director
Jackson Township Municipal
Utilities Authority

**RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DESIGNATING LISA SIEMANOWICZ AS THE AUTHORITY'S PURCHASING AGENT**

RESOLUTION NO. 2021-106

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority is currently without a Qualified Purchasing Agent (QPA); and

WHEREAS, N.J.S.A 40A:11-9 allows the Authority to designate an individual to serve as the contracting unit's purchasing agent as long as they meet the eligibility criteria outlined in N.J.S.A. 40A:11-9(b), attached hereto as Schedule "A"; and

WHEREAS, said designation will allow the Authority's maximum bid threshold to increase to \$44,000.00 in accordance with N.J.S.A. 40A:11-3 and Local Finance Notice 2020-14, attached hereto as Schedule "B" and all future bid threshold increases as amended by the State; and

WHEREAS, Lisa Siemanowicz received a letter dated August 2, 2021 stating that she passed the QPA examination and is currently awaiting receipt of the QPA certificate issued by the State Division of Local Government Services in the Department of Community Affairs; and

WHEREAS, Lisa Siemanowicz has been recommended for the appointment by her supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned appointment.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Labor Counsel, the Authority hereby designates Lisa Siemanowicz as the Authority's Purchasing Agent, under her pending Civil Service Commission title of Account Clerk/Clerk 2, effective August 30, 2021.
2. Lisa Siemanowicz will receive an additional \$5,200.00 per annum for obtaining and maintaining said QPA certificate as part of her current salary, which will result in an increase to an hourly rate of \$25.16.
3. The Authority is also concurrently approving an increase in the approved bid threshold to \$44,000.00 pursuant to N.J.S.A. 40A:11-3 and Local Finance Notice 2020-14 and all future bid threshold increases as amended by the State.
4. Upon adoption of the within Resolution, the Executive Director, or his designee, shall forward copies to the Authority's Labor Counsel, the employee and to any other interested parties.

Resolution No. 2021-106

MEMBER	AYE	NAY	ABSTAIN	ABSENT
WILLIAM ALLMANN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
CAROL BLAKE	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
CLARA GLORY	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
JANET LONGO	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
TODD PORTER	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
LEWIS WILDMAN	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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DAVID A. HARPELL
Executive Director
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