

July 6, 2006 – Special Reorganization Meeting

It was noted that all new Board Members had been sworn in as Commissioners of the Jackson Township Municipal Utilities Authority prior to the start of the Special Reorganization Meeting of July 6, 2006.

Administrative Assistant called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: “My name is Claire Iannini, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:00 p.m. and we will commence with the public portion of the Special Reorganization Meeting of July 6, 2006.”

Administrative Assistant proceeded with a roll call.

The July 6, 2006 Special Reorganization Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:00 P.M. Present were new Regular Board Members Allmann, Blake, Clayton, Rickabaugh, and Alternate Members Garofano and Lundy, along with Administrative Assistant, Claire Iannini, and Executive Director, Timothy Shea. Member Borys, and Business Administrator, James Diaz, were absent.

Administrative Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” with adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the Minutes of this meeting.

1. Appointment of General/Labor Counsel

Mrs. Clayton made a motion to appoint Mr. William T. Hiering, Jr., of the firm of Hiering, Gannon and McKenna, as General/Labor Counsel. Mrs. Rickabaugh seconded the motion and through roll call it was passed.

It was noted that Mr. Allmann assumed the responsibility of Chairman at this time to conduct the remainder of the meeting.

2. Appointment of Authority Officials

a) Chairman

Mrs. Clayton made a motion to appoint Mr. William Allmann as Chairman. Mrs. Blake seconded the motion and through roll call it was passed.

b) Vice-Chairman

Mrs. Clayton made a motion to appoint Mrs. Carol Blake as Vice-Chairman. Mrs. Rickabaugh seconded it and through roll call it was passed.

c) Secretary

Mrs. Blake made a motion to appoint Mrs. Vicki Rickabaugh as Secretary. Mr. Garofano seconded it and through roll call it was passed.

d) Treasurer

Mrs. Clayton made a motion to appoint Mr. Richard Borys as Treasurer. Mrs. Blake seconded it and through roll call it was passed.

e) Assistant Secretary/Treasurer

Mr. Allmann stepped away from the Chair, and made a motion to appoint Mrs. Geneva Clayton as Assistant Secretary/Treasurer. Mrs. Blake seconded it and through roll call it was passed.

With no further matters to discuss in open session at this time, Mrs. Clayton made a motion to go into closed session under Resolution No. 2006-167. Mrs. Rickabaugh seconded it, and through roll call it was passed.

Based on a motion made in closed session, the Administrative Assistant stated that it was approximately 6:30 p.m., and through roll call, continued with the public portion of the Special Reorganization Meeting of the Open Session of the July 6, 2006.

3. Appointment of Authority Professionals

a) Auditor

Mrs. Clayton made a motion to appoint the firm of Hutchins, Farrell, Meyer & Allison as Authority Auditor. Mrs. Blake seconded it, and through roll call it was passed.

b) Financial Advisor

It was noted that appointment for Financial Advisor would be held for further review:

c) Consulting Engineer

Mrs. Clayton made a motion to appoint the firm of Remington, Vernick & Vena Engineers as Authority Consulting Engineer. Mrs. Rickabaugh seconded it, and through roll call it was passed.

d) Conflict Engineer

It was noted that appointment for Conflict Engineer would be held for further review.

e) Special Projects Engineers

It was noted that appointments for Special Projects Engineers would be held for further review.

4. Consent Resolutions

Appointment of Official Depositories

- a. Commerce Bank – Customer Deposit, Developers Master Escrow; Operating Expense Fund; Payroll; Escrow Disbursement, Western Main Extension, Metedeconk Interceptor, SFGA Closure; SFGA Penalty & Fines
- b. Bank of New York - General Fund; Bond Reserve Fund; Bond Service Fund; Revenue General Account; Construction Fund; Business Statement
- c. State of NJ Cash Management - Capital Reserve Fund, Cash Reserve Restricted, Western Main Extension Connection Fees
- d. Bank of America - Developer Escrow Checking; Merchant Banking; Developer Escrow Savings

Appointment of Official Newspapers - Asbury Park Press
 - Ocean County Observer

Appointment of Joint Insurance Fund Commissioner - Mr. William Allmann
 and Alternate Fund Commissioner - James Diaz

Appointment of Mr. James Diaz as the Authority’s P.A.C.O. (Public Agency Compliance Officer) for 2006

Appointment of Commerce National Insurance as Broker of Record for 2006

Adoption of 2006-2007 JTMUA Meeting Schedule, with the following changes:

- a) 5:30 p.m. (from 7:00 p.m.)
- b) December 21, 2006 (from December 28, 2006)

Mrs. Rickabaugh made a motion to approve all consent resolutions. Mr. Garofano seconded it, and through roll call it was passed.

5. Appointment of Authority Committees

Mr. Allmann stated that the following appointments for Authority Committees were as follows:

Alternate

Administrative	-	Carol Blake	Charles Garofano	Richard Borys
Engineering	-	William Allmann	Vicki Rickabaugh	Carol Blake
Finance	-	Vicki Rickabaugh	Charles Garofano	Richard Borys
Personnel	-	Geneva Clayton	William Allmann	Brian Lundy
Public Relations	-	Richard Borys	Brian Lundy	Charles Garofano

Mr. Hiering stated that the Board wished to void the contract for the Sanitary Sewer Master Plan - Contract No. C6-00144, to Gannett Fleming, Inc., in the amount of \$176,444.00, which was awarded on June 22, 2006 under Resolution No. 2006-159, just prior to the total change of the JTMUA membership on July 1, 2006.

2006-183 Resolution Voiding the Sanitary Sewer Master Plan - Contract No. C6-00144, to Gannett Fleming, Inc., in the amount of \$176,444.00, awarded on June 22, 2006 under Resolution No. 2006-159

Mrs. Clayton made a motion to void Resolution No. 2006-159 to Gannett Fleming, Inc., for the Sanitary Sewer Master Plan – Contract No. C6-00144, in the amount of \$176,444.00. Mr. Garofano seconded it, and through roll call it was passed.

It was noted that the Board would review other professional proposals for award at the next meeting. Mr. Allmann questioned if any existing contract work would be moving forward between now and the next public meeting. Mr. Shea stated that we were specifically discussing a professional engineering contract for SCADA, as well as banking proposal contract, noting that there might be some charges involved with SCADA, unless there was a clause in the contract noting that we were able to terminate.

It was then noted that we would furnish the Board with existing contracts on the SCADA design project, as well as the Commercial Banking Services, for their review.

With no further matters to discuss, Mrs. Blake made a motion to adjourn. Mrs. Rickabaugh seconded the motion and through roll call it was passed. Chairman Allmann declared the July 6, 2006 Special Reorganization Meeting adjourned.

End of Minutes

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