

## February 4, 2014 – Reorganization Meeting

Administrative Assistant called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: “My name is Joan Haltigan, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the scheduled Reorganization Meeting of February 4, 2014.”

Administrative Assistant requested a roll call.

The February 4, 2014 Reorganization Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 P.M. Present were Members Blake, Clayton, Glory, Rickabaugh and Allmann. Alternate Members Cladek and Sturmfels, along with the Assistant Executive Director, James Diaz, Administrative Assistant, Joan Haltigan, Principal Engineer, Earl Quijano and Executive Director, David Harpell. Also in attendance were Authority Engineer, Alan Dittenhofer, and Authority Counsel, William Hering.

Administrative Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” with adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

### 1. Appointment of Authority Officials

#### a) Chairman

Mrs. Clayton made a motion to appoint Mr. William Allmann as Chairman. Mrs. Blake seconded the motion and it was passed unanimously. There were no other nominations.

#### b) Vice-Chairman

Mrs. Clayton made a motion to nominate Mrs. Vicki Rickabaugh as Vice-Chairwoman. Mrs. Blake seconded the motion and it was passed unanimously. There were no other nominations.

#### c) Secretary

Mrs. Clayton made a motion to appoint Mrs. Carol Blake as Secretary. Mrs. Glory seconded the motion and it was passed unanimously. There were no other nominations.

d) Treasurer

Mrs. Clayton made a motion to appoint Mrs. Clara Glory as Treasurer. Mrs. Blake seconded the motion and it was passed unanimously. There were no other nominations.

e) Assistant Secretary/Treasurer

Mrs. Rickabaugh made a motion to appoint Mrs. Geneva Clayton as Assistant Secretary/Treasurer. Mrs. Blake seconded the motion and it was passed unanimously. There were no other nominations.

With no one present from the public, Chairman Allmann closed the public portion of the meeting noting he would reopen it if needed.

2. Consent Resolutions

2014-22 Resolution Appointing General Counsel and Labor Counsel - Hiering, Gannon & McKenna

Mrs. Rickabaugh made a motion to approve Resolution 2014-22. Mrs. Clayton seconded the motion and it was passed unanimously.

2014-23 Resolution Authorizing Appointment of Bond Counsel- Dilworth Paxson, LLP

Mrs. Blake made a motion to approve Resolution 2014-23. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

2014-24 Resolution Appointing Auditor – Withum/Smith + Brown, PC. (f/k/a Hutchins, Farrell, Meyer & DiLieto).

Mrs. Rickabaugh made a motion to approve Resolution 2014-24. Mrs. Blake seconded the motion and it was passed unanimously.

2014-25 Resolution Appointing Authority Engineer - Remington, Vernick & Vena Engineers

Mrs. Rickabaugh made a motion to approve Resolution 2014-25. Mrs. Blake seconded the motion and it was passed unanimously.

2014-26 Resolution Appointing Special Projects Engineers

Alaimo Group  
BPM Engineering, LLC  
Buchart Horn, Inc.  
CCMS  
CME Associates  
French & Parrello Associates  
Gravatt Consulting Group

HDR Engineering  
Maser Consulting  
Mumford Bjorkman Associates, Inc.  
O'Brien & Gere Engineers  
O'Donnell, Stanton and Associates, Inc.  
Owen, Little & Associates, Inc.  
Paulus, Sokoloski and Sartor, LLC (PS&S)  
Remington, Vernick & Vena Engineers  
T&M Associates  
URS Corporation

Mrs. Blake made a motion to approve Resolution 2014-26. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mrs. Glory abstained from voting on T&M Associates.

2014-27        Resolution Designating Appointment of Official Depositories – Trust Accounts

- a. Bank of New York – General Fund; Bond Reserve Fund; Bond Service Fund; Revenue General Fund; Construction Fund.

Mrs. Clayton made a motion to approve Resolution 2014-27. Mrs. Blake seconded the motion and it was passed unanimously.

2014-28        Resolution Designating Other Official GUDPA Approved Depositories

- a. Harmony Bank
- b. Manasquan Savings Bank
- c. New Jersey Cash Management
- d. OceanFirst Bank
- e. Parke Bank
- f. Shore Community Bank
- g. TD Bank
- h. Fulton Bank of NJ

Mrs. Clayton made a motion to approve Resolution 2014-28. Mrs. Blake seconded the motion and it was passed unanimously. Chairman Allmann and Mrs. Glory abstained from voting on Shore Community Bank.

2014-29        Resolution Designating Official Newspapers – Primary: Asbury Park Press and Secondary: Newark Star Ledger

Mrs. Rickabaugh made a motion to approve Resolution 2014-29. Mrs. Clayton seconded the motion and it was passed unanimously.

2014-30        Resolution Appointing Joint Insurance Fund Commissioner – James Diaz

Mrs. Blake made a motion to approve Resolution 2014-30. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

2014-31 Resolution Appointing James Diaz as the Authority's P.A.C.O. (Public Agency Compliance Officer) for 2014.

Mrs. Rickabaugh made a motion to approve Resolution 2014-31. Mrs. Clayton seconded the motion and it was passed unanimously.

2014-32 Resolution Authorizing Adoption of 2014-2015 JTMUA Public Meeting Schedule.

Mrs. Clayton requested the proposed meeting scheduled for January 22, 2015, be scheduled for January 29, 2015. The change was agreed upon and will be reflected in the adopted schedule.

Mrs. Blake made a motion to approve Resolution 2014-32. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

3. Other Matters

Appointment of Authority Committees

Chairman Allmann stated his recommendations for the following Authority Committees:

- |                               |                                                |
|-------------------------------|------------------------------------------------|
| a. Administrative Committee   | C. Blake/J. Cladek/C. Glory – Alternate        |
| b. Engineering Committee      | W. Allmann/C. Blake/V. Rickabaugh – Alternate  |
| c. Finance Committee          | C. Glory/V. Rickabaugh/J. Cladek – Alternate   |
| d. Personnel Committee        | W. Allmann/G. Clayton/P. Sturmfels – Alternate |
| e. Public Relations Committee | C. Glory/P. Sturmfels/J. Cladek - Alternate    |

The Board agreed on the appointment of Authority Committees.

At 5:45 PM, Chairman Allmann requested a motion to go to closed session. Mrs. Rickabaugh made a motion to close under Resolution 2014-33. Mrs. Blake seconded the motion and it was passed unanimously.

Based on a motion made in closed session, at approximately 5:55 p.m., the open session resumed of the February 4, 2014 Reorganization Meeting.

For the record, Chairman Allmann stated that all Board Members were still present.

5. Questions/Comments from the Public

With no further matters to discuss, Mrs. Rickabaugh made a motion to adjourn. Mrs. Clayton seconded the motion and it was unanimously passed. Chairman Allmann declared the February 4, 2014 Reorganization Meeting adjourned.

---

End of Minutes

/jh