

Chairman Allmann called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: "My name is Joan Haltigan, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the regularly scheduled Public Meeting of July 24, 2014."

Chairman Allmann requested a roll call.

The July 24, 2014 Public Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 P.M. Present were Members Blake, Clayton, Glory, Rickabaugh, Chairman Allmann, Alternate Members Cladek and Sturmfels, along with the Assistant Executive Director, James Diaz, Administrative Assistant, Joan Haltigan, Executive Director, David Harpell and Principal Engineer, Earl Quijano. Also in attendance were Authority Engineer, Felipe Contreras and Authority Counsel, William Hiering.

As Administrative Assistant, I publicly announce that in compliance with the provisions of the "Open Public Meetings Act," adequate notice of the Public Meeting has been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

1. Approval of the Minutes of the Open Session Public Meeting of June 26, 2014.

Mrs. Blake made a motion to approve the minutes of the Open Session Public Meeting of June 26, 2014. Mrs. Clayton seconded the motion and it was passed unanimously.

2. Questions/Comments from the Public

With no questions or comments from the public, Chairman Allmann closed the public portion of the meeting noting he would reopen it if needed.

3. Review of Executive Director's Report
Engineering Committee Report
Public Relations Committee Report
Administrative Committee Report

Mr. Harpell discussed the following items from the Executive Director's report.

- Mr. Harpell discussed the Six Flags Great Adventure (SFGA) Water Service Agreement noting that we would like to extend water to the park and will be meeting with SFGA next week to try and resolve some of the issues. Mr. Harpell also noted that the NJEIT may have higher interest rates next year and SFGA has been informed of this.
- Mr. Harpell stated that OCUA is working on our credit and hopefully this will be resolved next month.

- Next item discussed was Bartley Healthcare noting that Bartley is trying to resolve the issue but is not being entirely reasonable. More specifically, they asked us to investigate the neighborhood for disposable wipes even though they were found to be coming from Bartley Manor.
- Mr. Harpell discussed the Water and Sewer Service Agreement for The Gardens at Jackson Twenty-One, LLC noting that this will be the first 510 units of the Mitch Leigh project and that they want to share sewer laterals which is not uncommon for multi-family units. This sharing is permitted by the Uniform Construction Code but not permitted by the Authority. There can be a concern when sharing laterals that if there a blockage in one line it can back-up into several units. Mr. Harpell stated that the purpose of the agreement is that the Developer will indemnify the Authority in the event of a sewer back-up into multiple units. Mr. Harpell also noted that the Authority will own the on-site infrastructure. Mr. Harpell stated that initially the Developer had requested that they own the on-site infrastructure in an effort to save on the capital costs but this has been reconsidered.
- Mr. Harpell discussed a July 10th letter that we received indicating that the Authority's proposed Hazard Mitigation Grant Program – Energy Allocation Initiative will receive less funding than originally proposed. The State has apparently re-evaluated their original calculations and has revised the funding levels for many participants. We are hearing that in some cases they are cutting back and others are getting a little more. Mr. Harpell stated that money is for portable generators and diesel tanks and our funding has gone from \$122,845.00 to \$70,845.00. Mr. Harpell noted that we are still working with FEMA trying to get these projects moving and will keep the Board posted. Also noted was that the Authority has finally received our final payment for damages from Sandy.
- Mr. Harpell discussed the 2014 Consumer Confidence Reports, noting that we have excellent water quality in Jackson. Mr. Harpell further discussed the unregulated contaminant sampling which is a significant issue for some systems. In particular, one group of unregulated contaminants, perfluorinated compounds, are going to be regulated by the NJDEP very shortly. Mr. Harpell stated that we are very fortunate that we do not have any perfluorinated compounds in our raw water supplies.

Administrative Committee Report

There was no Administrative Committee Meeting this month.

Public Relations Committee Report

The Public Relations Committee will meet later this evening to discuss the upcoming Jackson Day.

Engineering Committee Report

Mr. Quijano discussed the following:

- Mr. Quijano discussed Change Order No. 1, Final Quantities for Well No. 9 and 15 Rehabilitation. It was noted that the change order is necessary in advance of the contract closeout. The Authority Staff is recommending this change order in the decreased amount of (\$47,439.00) to A.C. Schultes, Inc., which changes the contract amount from \$218,110.00 to \$170,671.00. Mr. Quijano stated that we did not need to utilize all the bid items in the contract which is why there is a credit.

With no questions, Mr. Quijano concluded the Engineering Report.

DEVELOPER PROJECT

On behalf of Remington, Vernick & Vena Engineers, Mr. Felipe Contreras stated there were no developer applications on the agenda this month but stated that they have completed the application for the increase in capacity at the Hyson Water Treatment Plant. It was noted that the application is complete, under review and are awaiting the permit.

4. Assistant Executive Director's Report
Finance Committee Report
Personnel Committee

Mr. Diaz stated that the Finance Committee met on Monday, July 21, 2014. The total amount presented on the bill list was \$568,466.02 and will be drawn from the following funds:

1. Capital Reserve Fund in the amount of \$99,723.79 for Capital Projects;
2. NJEIFP Account in the amount of \$4,675.00 for NJEIFP Projects;
3. Escrow Funds in the amount of \$28,849.85 for Developer Work;
4. Revenue General Fund in the amount of \$435,217.38 for Operating Expenses.

The operating expense includes \$225,000.00 for funding the payroll account.

- Mr. Diaz stated that we started the tax lien process which piggybacks off the Township. We will keep you up to date of the progress.

Personnel

Mr. Diaz discussed the following Personnel items:

- Mr. Diaz discussed three promotions on this month's agenda. Mrs. Carolyn Mauro from Management Assistant to Senior Management Assistant. Mr. Drew Ricciardi to Buildings Maintenance Worker. Lastly, Mr. Ronald Puckett who is a triple title Operator going to Water Treatment Plant Operator. The operators become eligible for promotions when they receive certain licenses. All these promotions have been reviewed by the Personnel Committee and are being recommended this evening for approval.

5. Consent Resolutions:

2014-87 Resolution Ratifying Cash Management Report for June 2014.

2014-88 Resolution Authorizing Execution of Water and Sewer Service Agreement with the Gardens at Jackson Twenty-One, LLC Block 4101, Lots 2-13, 15&16, Block 4201, Lots 27-32, 52-54 & 58-60 on the Tax Map of the Township of Jackson.

Mrs. Rickabaugh made a motion to approve Resolutions 2014-87 and 2014-88. Mrs. Blake seconded the motion and it was passed unanimously.

6. Resolutions Offered:

2014-89 Resolution Ratifying Payment of Vouchers, Deposit Refunds and Payroll.

Mrs. Clayton made a motion to approve Resolution 2014-89. Mrs. Blake seconded the motion and it was passed unanimously. Mrs. Glory abstained from any T&M checks. There were no T&M checks on the bill list for July.

2014-90 Resolution Approving Change Order No. 1 – Final Quantities to A.C. Schultes, Inc., for Well No. 9 and 15 Rehabilitation, Contract C3-00059, in the Decreased Amount of (\$47,439.00).

Mrs. Glory made a motion to approve Resolution 2014-90. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

2014-91 Resolution Authorizing Promotion of Ronald Puckett to Water Treatment Plant Operator.

Mrs. Clayton made a motion to approve Resolution 2014-91. Mrs. Blake seconded the motion and it was passed unanimously.

2014-92 Resolution Authorizing Promotion of Drew Ricciardi to Building Maintenance Worker.

Mrs. Clayton made a motion to approve Resolution 2014-92. Mrs. Glory seconded the motion and it was passed unanimously.

2014-93 Resolution Authorizing Promotion of Carolyn Mauro to Senior Management Assistant.

Mrs. Rickabaugh made a motion to approve Resolution 2014-93. Mrs. Blake seconded the motion and it was passed unanimously.

There was no closed session.

7. Other Matters

At this time, present from the public was Mr. Cordts who had a question about what the USEPA and the Army Corps of Engineers are proposing. Mr. Harpell stated that we did not take any action this evening but we are considering supporting the USEPA and Army Corps of Engineers in clarifying the definition of “Waters of the United States” under the Clean Water Act. At this time, this is a discussion item but we may look to take action in the future. Pursuant to a question from Mr. Cordts, Mr. Harpell stated that we are very pleased with the solar production from the Hyson Road WTP thus far. We had expected to generate approximately 545,000 kW per year and we are currently generating about 75,000 kW per month, which has been a pleasant surprise. Mr. Harpell stated that there was some recent training with the fire districts and Chairman Allmann stated that each row of panels has their own disconnect which was very well thought out and will improve the system safety.

Chairman Allmann noted that the next public meeting is Thursday, August 28th.

With no further matters to discuss, Mrs. Rickabaugh made a motion to adjourn. Mrs. Blake seconded the motion and it was passed unanimously. Chairman Allmann declared the July 24, 2014 Public Meeting adjourned.

End of Minutes