

Open Session

February 4, 2016 – Reorganization Meeting

Administrative Assistant called the meeting to order.

Flag Salute

Administrative Assistant read the following statement: “My name is Joan Haltigan, Administrative Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the scheduled Reorganization Meeting of February 4, 2016.”

Administrative Assistant requested a roll call.

The February 4, 2016 Reorganization Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 p.m. Present were Members Allmann, Clayton, Glory, Rickabaugh, Alternate Member Porter, along with Administrative Assistant, Joan Haltigan, Principal Engineer, Earl Quijano and Executive Director, David Harpell. Also in attendance were Authority Engineer, Alan Dittenhofer, and Authority Counsel, William Hering. Member Blake was excused.

Administrative Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” with adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

1. Appointment of Authority Officials

a) Chairman

Mrs. Clayton made a motion to appoint Mr. William Allmann as Chairman. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mr. Allmann abstained. There were no other nominations.

b) Vice-Chairman

Mrs. Clayton made a motion to nominate Mrs. Vicki Rickabaugh as Vice-Chairwoman. Mrs. Glory seconded the motion and it was passed unanimously. Mrs. Rickabaugh abstained. There were no other nominations.

c) Secretary

Mrs. Clayton made a motion to appoint Mrs. Carol Blake as Secretary. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mrs. Blake was excused from the meeting. There were no other nominations.

d) Treasurer

Mrs. Clayton made a motion to appoint Mrs. Clara Glory as Treasurer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mrs. Glory abstained. There were no other nominations.

e) Assistant Secretary/Treasurer

Mrs. Glory made a motion to appoint Mrs. Geneva Clayton as Assistant Secretary/Treasurer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mrs. Clayton abstained. There were no other nominations.

Present from the public was Mr. Cordts. With no questions from the public, Chairman Allmann closed the public portion of the meeting noting he would reopen it if needed.

2. Consent Resolutions

2016-22 Resolution Appointing General Counsel and Labor Counsel - Hiering, Gannon & McKenna.

Mrs. Rickabaugh made a motion to approve Resolution 2016-22. Mrs. Glory seconded the motion and it was passed unanimously.

2016-23 Resolution Authorizing Appointment of Bond Counsel- Dilworth Paxson, LLP.

Mrs. Glory made a motion to approve Resolution 2016-23. Mrs. Clayton seconded the motion and it was passed unanimously.

2016-24 Resolution Appointing the Authority Auditor - Holman Frenia Allison, P.C.

Mrs. Clayton made a motion to approve Resolution 2016-24. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

2016-25 Resolution Appointing Authority Engineer - Remington, Vernick & Vena Engineers.

Mrs. Glory made a motion to approve Resolution 2016-25. Mrs. Clayton seconded the motion and it was passed unanimously.

2016-26 Resolution Designating Bank of New York/Mellon as Official Depository for General Fund, Bond Reserve Fund, Bond Service Fund, Revenue General Fund and Construction Fund.

Mrs. Glory made a motion to approve Resolution 2016-26. Mrs. Clayton seconded the motion and it was passed unanimously.

2016-27 Resolution Designating Other Official GUDPA Approved Depositories.

- a. Fulton Bank of NJ
- b. Harmony Bank
- c. Manasquan Savings Bank
- d. New Jersey Cash Management
- e. Ocean First Bank
- f. Parke Bank
- g. PNC Bank
- h. Provident Bank
- i. Shore Community Bank
- j. TD Bank

Mrs. Clayton made a motion to approve Resolution 2016-27. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Chairman Allmann and Mrs. Glory abstained from voting on Shore Community Bank and Mrs. Rickabaugh abstained from voting on Manasquan Savings Bank.

2016-28 Resolution Designating Official Newspapers of the Authority for 2016.

Primary: Asbury Park Press and
Secondary: Newark Star Ledger

Mrs. Clayton made a motion to approve Resolution 2016-28. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

2016-29 Resolution Appointing James Diaz as the Joint Insurance Fund Commissioner.

Mrs. Glory made a motion to approve Resolution 2016-29. Mrs. Clayton seconded the motion and it was passed unanimously.

2016-30 Resolution Appointing James Diaz as the Authority's P.A.C.O. (Public Agency Compliance Officer) for 2016.

Mrs. Glory made a motion to approve Resolution 2016-30. Mrs. Clayton seconded the motion and it was passed unanimously.

2016-31 Resolution Authorizing Adoption of 2016-2017 JTMUA Public Meeting Schedule.

Mrs. Rickabaugh made a motion to approve Resolution 2016-31. Mrs. Clayton seconded the motion and it was passed unanimously.

3. Other Matters

Appointment of Authority Committees

Chairman Allmann stated his recommendations for the following Authority Committees:

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|----|----------------------------|---|
| a. | Administrative Committee | C. Blake/C. Glory |
| b. | Engineering Committee | W. Allmann/C. Blake/V. Rickabaugh – Alternate |
| c. | Finance Committee | C. Glory/V. Rickabaugh/T. Porter – Alternate |
| d. | Personnel Committee | W. Allmann/G. Clayton/T. Porter – Alternate |
| e. | Public Relations Committee | C. Glory/T. Porter |

The Board agreed on the appointment of Authority Committees.

There was no closed session.

The Board welcomed Todd Porter as the newly appointed Alternate Commissioner. Chairman Allmann briefly discussed the sub-committees and how well this system works.

5. Questions/Comments from the Public

With no further matters to discuss, Mrs. Glory made a motion to adjourn. Mrs. Rickabaugh seconded the motion and it was unanimously passed. Chairman Allmann declared the February 4, 2016 Reorganization Meeting adjourned.

End of Minutes

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