

Open Session

February 2, 2017 – Reorganization Meeting

Executive Assistant called the meeting to order.

Flag Salute

Executive Assistant read the following statement: “My name is Joan Haltigan, Executive Assistant of the Jackson Township Municipal Utilities Authority. It is 5:30 p.m. and we will commence with the public portion of the scheduled Reorganization Meeting of February 2, 2017.”

Executive Assistant requested a roll call.

The February 2, 2017 Reorganization Meeting of the Jackson Township Municipal Utilities Authority was called to order at 5:30 p.m. Present were Members Allmann, Clayton, Glory, Rickabaugh, Alternate Member Porter, along with Executive Assistant, Joan Haltigan, Principal Engineer, Earl Quijano and Executive Director, David Harpell. Also in attendance was Authority Counsel, William Hering. Member Blake was excused.

Executive Assistant stated that this meeting was in compliance with the provisions of the “Open Public Meetings Act,” adequate notice of the Public Meeting having been advertised in the manner prescribed by law, and that this statement would be entered in the minutes of this meeting.

1. Appointment of Authority Officials

a) Chairman

Mrs. Clayton made a motion to appoint Mr. William Allmann as Chairman. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mr. Allmann abstained. There were no other nominations.

b) Vice-Chairman

Mrs. Clayton made a motion to nominate Mrs. Vicki Rickabaugh as Vice-Chairwoman. Mrs. Glory seconded the motion and it was passed unanimously. Mrs. Rickabaugh abstained. There were no other nominations.

c) Secretary

Mrs. Glory made a motion to appoint Mrs. Carol Blake as Secretary. Mrs. Clayton seconded the motion and it was passed unanimously. Mrs. Blake was excused from the meeting. There were no other nominations.

d) Treasurer

Mrs. Clayton made a motion to appoint Mrs. Clara Glory as Treasurer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mrs. Glory abstained. There were no other nominations.

e) Assistant Secretary/Treasurer

Mrs. Glory made a motion to appoint Mrs. Geneva Clayton as Assistant Secretary/Treasurer. Mrs. Rickabaugh seconded the motion and it was passed unanimously. Mrs. Clayton abstained. There were no other nominations.

Chairman Allmann closed the public portion of the meeting noting he would reopen it if needed.

2. Consent Resolutions

2017-19 Resolution Appointing the Authority General Counsel and Labor Counsel - Hering, Gannon & McKenna.

Mrs. Rickabaugh made a motion to approve Resolution 2017-19. Mrs. Clayton seconded the motion and it was passed unanimously.

2017-20 Resolution Appointing the Authority Bond Counsel- GluckWalrath, LLP.

Mrs. Glory made a motion to approve Resolution 2017-20. Mr. Porter seconded the motion and it was passed unanimously.

2017-21 Resolution Appointing the Authority Auditor - Holman Frenia Allison, P.C.

Mrs. Rickabaugh made a motion to approve Resolution 2017-21. Mrs. Clayton seconded the motion and it was passed unanimously.

2017-22 Resolution Appointing Authority Engineer - Remington, Vernick & Vena Engineers.

Mrs. Glory made a motion to approve Resolution 2017-22. Mrs. Clayton seconded the motion and it was passed unanimously.

2017-23 Resolution Appointing the Authority's Special Project Engineers Via a Fair and Open Process.

AECOM	H2M Architects & Engineers
Alaimo Group	Mott MacDonald
BORO Engineering	Mumford Bjorkman Associates, Inc.
Buchart Horn, Inc.	O'Brien & Gere Engineers, Inc.
CME Associates	O'Donnell, Stanton & Associates
D&B Engineers & Architects, P.C.	Owen Little & Associates, Inc.

French & Parrello Associates
Gravatt Consulting Group
GTS Consultants
HDR Engineering

Paulus, Sokolowki and Sartor, LLC
(PS&S)
R3M Engineering, Inc.
T&M Associates
Van Note-Harvey Associates, P.C.

Mrs. Rickabaugh made a motion to approve Resolution 2017-23. Mrs. Glory seconded the motion and it was passed unanimously. Mrs. Glory abstained from voting on T&M Associates.

2017-24 Resolution Designating BNY Mellon as Official Depository for Trust Accounts.

Mrs. Clayton made a motion to approve Resolution 2017-24. Mr. Porter seconded the motion and it was passed unanimously.

2017-25 Resolution Designating Other Official GUDPA Approved Depositories.

Fulton Bank of NJ
Harmony Bank
Manasquan Savings Bank
New Jersey Cash Management
Ocean First Bank
Parke Bank
PNC Bank
Provident Bank
Shore Community Bank
TD Bank

Mrs. Clayton made a motion to approve Resolution 2017-25. Mr. Porter seconded the motion and it was passed unanimously. Chairman Allmann and Mrs. Glory abstained from voting on Shore Community Bank and Mrs. Rickabaugh abstained from voting on Manasquan Savings Bank.

2017-26 Resolution Designating Official Newspapers of the Authority for 2017.

Primary: Asbury Park Press and
Secondary: Newark Star Ledger

Mrs. Glory made a motion to approve Resolution 2017-26. Mrs. Rickabaugh seconded the motion and it was passed unanimously.

2017-27 Resolution Appointing James Diaz as the Authority's Fund Commissioner for the New Jersey Utility Authority Joint Insurance Fund for 2017.

Mrs. Rickabaugh made a motion to approve Resolution 2017-27. Mrs. Clayton seconded the motion and it was passed unanimously.

2017-28 Resolution Appointing James Diaz as the Authority's Fund Commissioner for the Central Jersey Health Insurance Fund for 2017.

Mrs. Clayton made a motion to approve Resolution 2016-28. Mr. Porter seconded the motion and it was passed unanimously.

2017-29 Resolution Appointing James Diaz as the Authority's P.A.C.O. (Public Agency Compliance Officer) for 2017.

Mrs. Glory made a motion to approve Resolution 2017-29. Mr. Porter seconded the motion and it was passed unanimously.

2017-30 Resolution Authorizing Adoption of the Authority's 2017-2018 Public Meeting Schedule.

Mrs. Clayton requested the proposed meeting scheduled for October 26, 2017 be rescheduled for October 19, 2017 and the proposed meeting scheduled for December 28, 2017 be rescheduled for December 21, 2017. The changes were agreed upon and will be reflected in the adopted schedule.

Mrs. Rickabaugh made a motion to approve Resolution 2017-30. Mr. Glory seconded the motion and it was passed unanimously.

3. Other Matters

Appointment of Authority Committees

Chairman Allmann stated his recommendations for the following Authority Committees:

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| a. Administrative Committee | C. Blake/C. Glory |
| b. Engineering Committee | W. Allmann/C. Blake/V. Rickabaugh – Alternate |
| c. Finance Committee | C. Glory/V. Rickabaugh/T. Porter – Alternate |
| d. Personnel Committee | W. Allmann/G. Clayton/T. Porter – Alternate |
| e. Public Relations Committee | C. Glory/T. Porter |

The Board agreed on the appointment of Authority Committees.

There was no closed session.

Chairman Allmann noted the next scheduled Public Meeting is February 23, 2017.

4. Questions/Comments from the Public

With no further matters to discuss, Mrs. Rickabaugh made a motion to adjourn. Mr. Porter seconded the motion and it was unanimously passed. Chairman Allmann declared the February 2, 2017 Reorganization Meeting adjourned.

End of Minutes

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