

JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
OPEN MINUTES
February 6, 2020
5:30 PM

The Reorganization Meeting of February 6, 2020 was called to order by Joan Haltigan, Executive Assistant.

PLEDGE OF ALLEGIANCE – Joan Haltigan led the Commissioners in the Pledge of Allegiance.

The Open Public Meetings Act notice was read into the record by Joan Haltigan, Executive Assistant.

ROLL CALL OF THE BOARD OF COMMISSIONERS:

William Allmann	Present
Carol Blake	Present
Clara Glory	Present
Todd Porter	Excused
Vicki Rickabaugh	Excused
Lewis Wildman	Excused

PROFESSIONALS:

Attorney – William T. Hiering, Esq.	Present
Consulting Engineer – Alan Dittenhofer, PE	Present

AUTHORITY STAFF:

David Harpell, Executive Director	Present
James Diaz, Asst. Executive Director/Director of Finance	Present
Earl Quijano, Principal Engineer	Present
Joan Haltigan, Executive Assistant	Present

APPOINTMENT OF AUTHORITY OFFICIALS:

CHAIRMAN - Mrs. Glory made a motion to nominate Mr. William Allmann as Chairman. Mrs. Blake seconded the motion and it was passed unanimously. Mr. Allmann abstained. There were no other nominations.

VICE-CHAIRMAN - Mrs. Glory made a motion to nominate Mrs. Carol Blake as Vice-Chairwoman. Mr. Allmann seconded the motion and it was passed unanimously. Mrs. Blake abstained. There were no other nominations.

SECRETARY – Mrs. Glory made a motion to nominate Mrs. Vicki Rickabaugh as Secretary. Mrs. Blake seconded the motion and it was passed unanimously. Mrs. Rickabaugh was not present. There were no other nominations.

TREASURER – Mrs. Blake made a motion to nominate Mrs. Clara Glory as Treasurer. Mr. Allmann seconded the motion and it was passed unanimously. Mrs. Glory abstained. There were no other nominations.

ASSISTANT SECRETARY/TREASURER – Mrs. Glory made a motion to nominate Mr. Todd Porter as Assistant Secretary/Treasurer. Mrs. Blake seconded the motion and it was passed unanimously. Mr. Porter was not present. There were no other nominations.

QUESTIONS/COMMENTS FROM THE PUBLIC: Present from the public was Mr, Cordts, Ms. Lindsay Brown, Mr. Michael Janusz and Ms. Sana Siddiqui. With no questions from the public, Chairman Allmann closed the public portion of the meeting, noting he would reopen if needed.

CONSENT RESOLUTIONS:

2020-025 Resolution Appointing the Authority General Counsel and Labor Counsel via a Fair and Open Process – Hierung, Gannon & McKenna

Moved: Commissioner Glory
Second: Commissioner Blake
Vote: Unanimous
Abstain: None

2020-026 Resolution Appointing the Authority Bond Counsel via a Fair and Open Process – GluckWalrath, LLP

Moved: Commissioner Blake
Second: Commissioner Glory
Vote: Unanimous
Abstain: None

2020-027 Resolution Appointing the Authority Auditor via a Fair and Open Process – Holman Frenia Allison, P.C.

Moved: Commissioner Glory
Second: Commissioner Blake
Vote: Unanimous
Abstain: None

2020-028 Resolution Appointing the Authority Engineer via a Fair and Open Process – Remington & Vernick Engineers

Moved: Commissioner Blake
Second: Commissioner Glory
Vote: Unanimous
Abstain: None

2020-029 Resolution Appointing the Authority’s Special Projects Engineers via a Fair and Open Process. (As Attached)

Alaimo Group
BORO Engineering
Buchart Horn, Inc.
CME Associates

Mott MacDonald, LLC
Mumford Bjorkman Associates, Inc.
O’Brien & Gere Engineers, Inc., Part of
Ramboll

D&B Engineers & Architects, P.C.	Paulus, Sokolowski and Sartor, LLC
French & Parrello Associates	(PS&S)
H2M Architects & Engineers	R3M Engineering, Inc.
HDR Engineering, Inc	Remington & Vernick Engineers
Kleinfelder, Inc.	Suburban Consulting Engineers, Inc.
Maser Consulting, P.A.	T&M Associates
Morgan Engineering, Inc.	Van Cleef Engineering Associates, LLC

Moved: Commissioner Blake
 Second: Commissioner Glory
 Vote: Unanimous
 Abstain: Commissioner Glory abstained on T&M Associates

2020-030 Resolution Designating Various Banks and Financial Institutions as Approved Depositories

1st Constitution Bank
 Fulton Bank of NJ
 JPMorgan Chase Bank, N.A.
 Lakeland Bank
 Manasquan Bank
 New Jersey Cash Management Fund
 OceanFirst Bank, N.A.
 Parke Bank
 PNC Bank, N.A.
 Provident Bank
 TD Bank, N.A.

Moved: Commissioner Blake
 Second: Commissioner Glory
 Vote: Unanimous
 Abstain: None

2020-031 Resolution Designating the Official Newspapers.

Primary: Asbury Park Press
 Secondary: Newark Star Ledger

Moved: Commissioner Glory
 Second: Commissioner Blake
 Vote: Unanimous
 Abstain: None

2020-032 Resolution Appointing James Diaz as the Authority's Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund

Moved: Commissioner Blake
 Second: Commissioner Glory
 Vote: Unanimous
 Abstain: None

2020-033 Resolution Appointing James Diaz as the Authority's Fund Commissioner for the Central Jersey Health Insurance Fund

Moved: Commissioner Glory
Second: Commissioner Blake
Vote: Unanimous
Abstain: None

2020-034 Resolution Adopting the 2020-2021 Public Meeting Schedule

Moved: Commissioner Blake
Second: Commissioner Glory
Vote: Unanimous
Abstain: None

2020-035 Resolution Granting Tentative Sewer and Water Approval to Adventure Crossing, Block 3001, Lots 2, 3, and 4, on the Tax Map of the Township of Jackson

Moved: Commissioner Blake
Second: Commissioner Glory
Vote: Unanimous
Abstain: None

OTHER MATTERS:

Chairman Allmann stated his recommendations for the following Authority Committees:

- a. Administrative Committee - C. Blake/C. Glory
- b. Engineering Committee - W. Allmann/C. Blake/V. Rickabaugh - Alternate
- c. Finance Committee - C. Glory/V. Rickabaugh/L. Wildman -Alternate
- d. Personnel Committee - W. Allmann/T. Porter/L. Wildman - Alternate
- e. Public Relations Committee - C. Glory/L. Wildman

The Board agreed on the appointment of Authority Committees

There was no closed session.

Chairman Allmann noted that the next public meeting will take place on February 27, 2020 at 5:30 PM. The Authority will reach out to Mr. Wildman prior to the meeting to schedule an orientation and future tour of the facilities.

With no further matters to discuss, Commissioner Blake made a motion to adjourn. Commissioner Glory seconded the motion and it was passed unanimously. Chairman Allmann declared the February 6, 2020 Public Meeting adjourned.

End of Minutes